



**COLLEGIATE**

# **C-NAfME**

# **Board Meeting**

**September 26th, 2021**

*Senseney Music, Wichita, Kansas*

**Drew Villaca, C-NAfME President**

September Board Meeting



September, 2021  
Senseney Music, Wichita, KS  
12:00 PM

*Agenda*

- I. Call to Order**
- II. Approval of Minutes** ..... pg. 4
- III. Introductions and Announcements**
  - A. C-NAfME Board 2020-21 Executive Board**
    - 1. Drew Villaca, NAfME Collegiate President (Emporia State University)
    - 2. Anna Wade, NAfME Collegiate Vice President (Wichita State University)
    - 3. Robyn Bellner, NAfME Collegiate Secretary (Friends University)
    - 4. Brett Martinez, NAfME Collegiate Co-Advisor (Butler Community College)
    - 5. Gaile Stephens, NAfME Collegiate Co-Advisor (Emporia State University)
  - B. C-NAfME 2020-2021 Chapter Presidents/Officers**
    - 1. Shayla Garcia, Baker University
    - 2. Adelynn Hobbs, Butler Community College
    - 3. Ashlynn Bowles, Emporia State University
    - 4. Joe Fisher, Friends University
    - 5. Ryan Hernandez, Kansas State University
    - 6. Tracie Melville, University of Kansas
    - 7. Maya Burke, Wichita State University
  - C. Upcoming Events & Deadlines**
    - 1. KMEA ISW 2022 Scheduling Meeting- October 9th, 2021

**IV. C-NAfME Board Reports**

- A. Butler Community College, Adelynn Hobbs .....pg. 6
- B. Emporia State University, Ashlynn Bowles.....pg. 9
- C. Friends University, Joe Fisher.....pg. 11
- D. Kansas State University, Ryan Hernandez.....pg. 14
- E. University of Kansas, Tracie Melville.....pg. 17
- F. Wichita State University, Maya Burke.....pg. 19
- G. Drew Villaca, State Board Report.....pg. 22

**V. Old Business**

- A. Collegiate Advocacy Summit
- B. Social Media Update and Collegiate Kickoff
- C. KCOMTEPS

**VI. New Business**

- A. Updating the Consitution
- B. State Officers for 2022-2023

**VII. Recap and Adjournment**

June 3rd, 2021  
Wichita, Kansas

AGENDA	DISCUSSION	FOLLOW UP
I. Call to Order	President Villaca called the Collegiate National Association for Music Education board meeting to order	
II. Approval of Minutes	<p>Anna Wade motioned to approve minutes</p> <p>Ryan Hernandez Second</p> <p>All Raise Hands</p> <p>No opposed. No Discussion</p>	
III. Introductions and Announcements	<p>President Drew Villaca made the following introductions</p> <p>Collegiate Board Officers introduced themselves, followed by chapter representatives:</p> <ol style="list-style-type: none"> <li>1. Drew Villaca, NAFME Collegiate President (Emporia State University)</li> <li>2. Julia McCabe, NAFME Collegiate Vice President (Kansas State University)</li> <li>3. Anna Wade, NAFME Collegiate Secretary (Wichita State University)</li> <li>4. Brett Martinez, NAFME Collegiate Co-Advisor (Butler Community College)</li> <li>5. Gaile Stephens, NAFME Collegiate Co-Advisor</li> </ol> <p>B. C-NAfME 2019-2020 Chapter Presidents/Officers</p> <ol style="list-style-type: none"> <li>1. Present: Kaeli Whitener, Baker University</li> <li>2. Present: Hannah Teater, Butler Community College</li> <li>3. Present: Ashlyne Bowles, Emporia State University</li> <li>4. Present: L Gavin Blehm, Fort Hays State University</li> <li>5. Present: Alison Parker, Friends University</li> <li>6. Present: Ryan Hernandez, Kansas State University</li> <li>7. Present: William Kleemann, University of Kansas</li> <li>8. Present: Anna Wade, Wichita State University</li> </ol>	

<p>Old Business</p>	<p>Leadership Conference Discussion</p> <p>Committee discussion</p> <ul style="list-style-type: none"> <li>- Social media committee</li> <li>- Outreach committe</li> </ul>
<p>New Business A – KCOMTEPS</p>	<p>Planning for the in-person conference Discussion about converting to a one day situation</p>
<p>B – Advocacy</p>	<ul style="list-style-type: none"> <li>- Developing committee</li> </ul>

C – Elections	Robyn Belner announced as new Secretary
D- Chapter Reports	All Stand as written
<b>VI. Questions and Other Business</b>	
A – Other	<ul style="list-style-type: none"> <li>● No other announcements</li> </ul>
<b>VII. Adjournment</b>	
<ul style="list-style-type: none"> <li>● Ryan motion to adjourn</li> <li>Anna Wade second the motion</li> <li>All in favor raised hand: unanimous</li> </ul>	

**NAfME Chapter Report**  
**September, 21, 2021**  
**Butler Community College, El Dorado, KS.**

<b>CHAPTER REPRESENTATIVES</b>		
<b>Name</b>	<b>Title</b>	<b>Contact Information</b>
Brett Martinez	Chapter Advisor	316-841-8800
Adelynn Hobbs	Chapter President	316-409-8880
Sofia Roszel	Vice President	316-706-6260
David Allen	Secretary	316-727-4920
n/a	Treasurer	n/a
n/a	Other Officers	n/a

*Elections for the 2017 Chapter Representatives occurred on November 5.  
 The 2018 Chapter Representative Elections are scheduled to be held on November 3.*

<b>CHAPTER STATISTICS</b>	
<b>Category</b>	<b>Statistics</b>
Number of Members in Chapter	18
Number of Active Members	18
Number of KCOMTEPS Participants	16
Number of KMEA ISW Participants	Not sure yet

**MEMBERSHIP and RECRUITMENT**

This has so far been one of the largest growth years for the chapter at Butler. All of our members have been participating well and we look forward to seeing what this year holds for our chapter. We have done some minor recruitment activities like a donut day for music classes and some music games with our social media this year. Retention is looking pretty good as well.

## **FUNDRAISING**

With many of the covid restrictions, we were unable to host any fundraisers last year. We are currently working with our students finalizing some ideas for upcoming fundraisers!

## **CHAPTER MEETINGS**

We hold chapter meetings monthly. We do not have an attendance policy in place but we do have students bring snacks/cookies when we can to those meetings. Our typical meeting is 45 minutes and is run by our officers. Our chapter advisor is involved and present at each of those meetings.

## **PROFESSIONAL DEVELOPMENT**

Last year with KMEA being held online, we hosted a watch party for students throughout the event. This was great as it allowed for our students to be able to watch different sessions together and then discuss what they had learned after. We had almost all of our registered students be able to join throughout the event. We have had quite a busy semester so far for our students but hope to be able to plan a professional development event for them in the spring semester.

## **TRI-M**

Our school currently has no affiliation with Tri-M.

## **Future Chapter Plans**

Our main goal is to have our chapter be a place where people have the opportunity to be more informed of music education information but also a place where students can build stronger connections with each other. With this in mind, we have a time at the end of the meeting where any students who are interested can bring homework and spend additional time together. We are



quite excited to see what the future holds for the chapter here at Butler.

**CNAfME Chapter Report**  
**September 26, 2021**  
**Emporia State University, Emporia, KS.**

<b>CHAPTER REPRESENTATIVES</b>		
<b>Name</b>	<b>Title</b>	<b>Contact Information</b>
Dr. Gaile Stephens	Chapter Advisor	estephe4@emporia.edu
Ashlynn Bowles	Chapter President	abowles@g.emporia.edu
Liberty Franks	Vice President	lfranks@g.emporia.edu
Kinsey Emery	Secretary	kemery@g.emporia.edu
Jayden Humphrey	Treasurer	jhumphr3@g.emporia.edu
Krista Charboneau	Historian	kcharbon@g.emporia.edu

*Elections for the 2021-2022 Chapter Representatives occurred at the ESU C-NAfME End of the Year Celebration in person on April 29, 2021*

<b>CHAPTER STATISTICS</b>	
<b>Category</b>	<b>Statistics</b>
Number of Members in Chapter	30
Number of Active Members	15
Number of KCOMTEPS Participants	10
Number of KMEA ISW Participants	12

## **MEMBERSHIP and RECRUITMENT**

Our membership numbers have remained fairly similar from last year to this year. We reached out to every musician and music education major via email to encourage students to become NAfME members. At the end of the first week of school we had a NAfME picnic in front of Beach Music Hall to recruit new members and the 3rd week of school we met specifically with the freshman to recruit them to NAfME.

## **FUNDRAISING**

This year we are planning to fundraise by working concessions at an ESU football game. We are also hoping to coordinate a Karaoke night with other music organizations on campus as well.

## **CHAPTER MEETINGS**

We aim to have Officer Meetings monthly and full chapter meetings every other month. We try to hold some sort of meeting or event once every other month. Our meetings typically last about an hour and are run by the Officers. Our Chapter Advisor works hard behind the scenes, meeting with the president on a weekly basis.

## **PROFESSIONAL DEVELOPMENT**

Our chapter annually attends KCOMTEPS and KMEA-ISW. We have yet to host our own professional development event, though we are actively planning PD events next semester with current student teachers and new music teachers about Teaching Music in the Real World

## **TRI-M**

Our school currently has no affiliation with Tri-M.

## **Future Chapter Plans**

We are planning future professional development events, social events, and fundraising events for the 2021-2022 school year.

**CNAfME Chapter Report**  
**September 24<sup>th</sup>, 2021**  
**Friends University, Wichita, KS.**

<b>CHAPTER REPRESENTATIVES</b>		
<b>Name</b>	<b>Title</b>	<b>Contact Information</b>
Shawn Knopp	Chapter Advisor	<a href="mailto:Shawn_knopp@friends.edu">Shawn_knopp@friends.edu</a>
Joseph Fisher	Chapter President	<a href="mailto:Joseph_fisher@student.friends.edu">Joseph_fisher@student.friends.edu</a>
Rebeccah Hale	Vice President	<a href="mailto:rebeccah_hale@student.friends.edu">rebeccah_hale@student.friends.edu</a>
TBD	Secretary	
Dexter Hurst	Treasurer	<a href="mailto:jadyn_hurst@student.friends.edu">jadyn_hurst@student.friends.edu</a>
TBD	Social Media Manager	

<b>CHAPTER STATISTICS</b>	
<b>Category</b>	<b>Statistics</b>
Number of Members in Chapter	32
Number of Active Members	31
Number of KCOMTEPS Participants	25
Number of KMEA ISW Participants	32

## **MEMBERSHIP and RECRUITMENT**

Our numbers continue to grow slowly as more freshmen are declaring music education as their major. Membership tends to fluctuate as some members walk away from the music education major and others find their calling in music education. We often have a handful of performance majors join our group for our benefits. (KCOMTEPS, ISW, snacks, etc.) We typically retain a large amount of our members.

As for recruiting, we hold a membership drive in the first semester. We, as well as the other music groups at our schools, hold a presentation at our concert hour to the new freshman. This year, due to COVID, we could not hold an in person membership drive. So, we instead filmed videos explaining how to register online to be a member and sign up for KCOMTEPS. We plan on doing more reaching out in our ensemble classes and connecting with new students in the halls between classes so that the students feel more personally welcomed into the chapter. Next year, we will try our best to resume the in person drive and include some of the technological methods we used to reach a wider range of students.

## **FUNDRAISING**

We have not started any fundraising this year. We were originally planning on selling pre-packaged goods before and after concerts and during finals week, but due to concerts going virtual and our school not allowing pre-packaged food to be given out or sold, we are in the process of forming new ideas to fundraise.

## **CHAPTER MEETINGS**

Our chapter meets on a monthly basis. As our students are highly busy we have a flexible attendance policy. However, this coming year we are getting stricter on attendance. Our advisor has been able to add a music-ed-major-specific concert hour class where we will be able to hold meetings. This class will have a set time blocked off in every student's schedule. This way, we can ensure every member is able to attend our meetings. It is also expected that if a student will miss a meeting that they notify a cabinet member so they can receive the notes and/or a recording of the meeting.

## **PROFESSIONAL DEVELOPMENT**

This year, we plan on doing a hybrid/virtual panel to allow a wider variety of teachers to attend. We also plan on opening this event up to chapters all over the state. We have acquired specific topics that the student body at Friends would like to discuss with teachers and are forming our panel around those topics. We have also created a list of possible teacher contacts for each grade-level, ensemble type, school/district type, experience level, etc. The topics and teachers we planned on having this year may be transferred over to next

year's teacher panel.

### **TRI-M**

Our school currently has no affiliation with Tri-M.

### **Future Chapter Plans**

We plan on continuing our current traditions but also adding more opportunities for our chapter. These opportunities include service projects for our local music educators and hands-on professional development for our younger members. Our Facebook page changed from a CNAfME page to a Music Education page, due to the request of my advisor, to discuss all things music-ed. This is due to the fact that every music education major at Friends is a member of our CNAfME chapter. Due to COVID, this has been a struggle to achieve, but we continue pushing towards this goal whenever we can.

We hope to include more frequent chapter meetings, more chapter bonding events, and more professional development events. We hope to expand our social media presence and create more methods of communicating with and showcasing our chapter members.

**CNAfME Chapter Report**  
**February 27, 2021**  
**Kansas State University, Manhattan, KS.**

<b>CHAPTER REPRESENTATIVES (2021 – 2022)</b>		
<b>Name</b>	<b>Title</b>	<b>Contact Information</b>
Dr. Phillip Payne	Chapter Advisor	ppayne@ksu.edu
Ryan Hernandez	Chapter President	rhernan@ksu.edu
Kyle Grimes	Vice President	ktgrimes@ksu.edu
Jessica Vanstory	Secretary	jvanstory@ksu.edu
Kyle Grimes	Treasurer	ktgrimes@ksu.edu
Julia McCabe	Social Media Manager	jmccabe3@ksu.edu

*Elections for the 2021 Chapter Representatives occurred on May 10th, 2021.  
The 2022 Chapter Representative Elections are scheduled to be held on TBD.*

<b>CHAPTER STATISTICS (2020 – 2021)</b>	
<b>Category</b>	<b>Statistics</b>
Number of Members in Chapter	25
Number of Active Members	15
Number of KCOMTEPS Participants	8
Number of KMEA ISW Participants	10

## **MEMBERSHIP and RECRUITMENT**

The 2020 – 2021 academic year saw K-State’s CNAfME chapter shrink slightly due to the loss of graduating seniors and lack of recruitment among the first- and second-year students that tend to make up the majority of our active member population. We have not taken any severe losses, and instead, slowly shrank over time. Going into next year, the goal of our executive board is to revamp our membership drive, create a better method for communication, and speak to our department advisor about reinstating the requirement for all students in music education classes to attend a minimum number of meetings every semester. We have not planned on whether or not to return to in-person meetings but seeing how many students will be vaccinated and would prefer their activities to return to normal, we will likely do so and keep Zoom as a backup plan/accommodation.

## **FUNDRAISING**

We did not fundraise in the spring semester of this past academic year, but with the full return to campus planned for the next academic year and public health becoming more stable, we will be able to resume our profit-sharing fundraisers with local chains like Panda Express and Chipotle. As stated in our past reports, these one-day fundraisers usually bring in \$100 on average to the chapter each time we do them; we have seen the profit range anywhere from \$40 to \$200+ in the past three years, depending on chapter engagement and foot traffic on specific days. Our board also plans to commit to a merchandise fundraiser (most likely shirts) that can supply us with a more consistent income if all goes well. Finally, we also use chapter dues to start with a strong yearly budget and can anticipate anywhere from \$200 to \$400 in the fall semester with the possibility for more if recruitment goes well.

## **CHAPTER MEETINGS**

We meet over Zoom every two weeks. As this is not a normal semester, we have not enforced the attendance requirement, and purely fun meetings have been phased out in lieu of professional development meetings that can still partially meet that need. When we were capable of in-person meetings, food was provided by the chapter due to the meeting time blocking out a standard dinner time. Meetings last around an hour and are moderated by the chapter president. Our chapter advisor is involved marginally with day-to-day operations, which meetings are included in.

## **PROFESSIONAL DEVELOPMENT**

For professional development, a large number of our active members attend the KMEA ISW every year. We also saw attendance at KCOMTEPS this year for the first time in at least the last five years due to the virtual format and coordination with our advisor on excuse letters. We

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intend to continue requesting excuse letters for these events since they can be instrumental in giving our members networking opportunities and pedagogical advances they would otherwise go without. Our chapter meetings also feature professional development opportunities as we try to use them to supplement what we gain in classes or introduce our members to materials they would not see unless they looked elsewhere (such as a presentation on hip-hop in the classroom). These meetings see good attendance from our active members; usually half of them attend, but we did see this trend downward as the end of the year approached.

### **TRI-M**

Our school currently has no affiliation with Tri-M.

### **Future Chapter Plans**

As stated above, we plan on working to restore the music education course requirements to include involvement with CNAfME and begin our merchandise fundraiser, beginning with t-shirts and possibly branching out once we secure a design. After speaking to our advisor, we are also planning a revision of our constitution to help aspects other than the day-to-day business run more smoothly. We may also look to coordinate meetings and other activities with other organizations on our campus, other CNAfME chapters in our state, and even other organizations outside of Kansas to see if we can stimulate recruitment, professional development, and networking.



**CNAfME Chapter Report**  
**September 20, 2021**  
**University of Kansas, Lawrence, KS**

**CHAPTER REPRESENTATIVES**

Name	Title	Contact Information
Dr. Jacob Dakon	Chapter Advisor	j710d307@ku.edu
Tracie Melville	Chapter President	tmelville@ku.edu
Maddie Cain	Vice President	mocain1226@gmail.com
Katie Long	Secretary	long_katherine642@ku.edu
Selena Brandt	Treasurer	roseterose@ku.edu
Ella Griffin	Publicist	ellagrace10902@gmail.com

*Elections for the **2021** Chapter Representatives occurred on 04/23/2020.  
The **2022** Chapter Representative Elections are scheduled to be held TBD.*

CHAPTER STATISTICS	
Category	Statistics
Number of Members in Chapter	49
Number of Active Members	32
Number of KCOMTEPS	
Participants TBD (at least 5)	

Number of KMEA ISW

N/A

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Participants

## **MEMBERSHIP and RECRUITMENT**

The number of current members is one more than last year. Our chapter has stayed the same size, but the number of active members has increased. We recruited via social media, posters, and making announcements in classes and marching band this year. Our retention in years past has dwindled as the academic year comes to a close.

## **FUNDRAISING**

We hosted two fundraisers last year- a Chipotle fundraiser and a Giving Bean fundraiser. The Giving Bean fundraiser was effective, but the Chipotle fundraiser was not, due to a blizzard. As a result, the Giving Bean revenue was \$231.48, and the Chipotle revenue was \$67.40. Most of our chapter revenue comes from chapter dues. We are still working on finalizing fundraising plans for this year.

## **CHAPTER MEETINGS**

We have chapter meetings once a month, for one hour. We have no current attendance policy. We bring in guest speakers, and have social events in the works as well. The executive board runs our meetings, and our chapter advisor often does not show up to chapter meetings or our executive meetings, but is always around if we need help.

## **PROFESSIONAL DEVELOPMENT**

Our chapter attends KMEA, and we were trying to boost KCOMTEPS this year. We are working on hosting an inter-collegiate conference this spring, and most of our chapter attends KMEA, but almost no one attends KCOMTEPS.

## **TRI-M**

Our school currently has no affiliation with Tri-M.

## **Future Chapter Plans**

We are currently in the process of determining guest speakers and social events for this semester's meetings. We have been offered the opportunity to work with our Tau Beta Sigma chapter to collaborate and teach children at Stepping Stones daycare about marching band (we are still learning details of this event). We also will continue to work towards and plan our intercollegiate conference this spring.

**CNAfME Chapter Report**  
**September 18th, 2021**  
**Wichita State University, Wichita, KS**

<b>CHAPTER REPRESENTATIVES</b>		
<b>Name</b>	<b>Title</b>	<b>Contact Information</b>
Tom Wine	Chapter Advisor	tom.wine@wichita.edu
Maya Burke	Chapter President	maburke1@shockers.wichita.edu
Nathan Rongish	Vice President	narongish@shockers.wichita.edu
Marisa Black	Secretary	mkablack2018@gmail.com
Katriana Kisner-Isaacs	Treasurer	katriana.kisner@gmail.com
Andrew Hodgkinson Abigail Liston	Other Officers	<a href="mailto:andrew.hodgkinson@wichita.edu">andrew.hodgkinson@wichita.edu</a> ajliston@shockers.wichita.edu

*Elections for the 2017 Chapter Representatives occurred on \_\_\_\_.*  
*The 2018 Chapter Representative Elections are scheduled to be held on \_\_\_\_.*

<b>CHAPTER STATISTICS</b>	
<b>Category</b>	<b>Statistics</b>
Number of Members in Chapter	49
Number of Active Members	37
Number of KCOMTEPS Participants	37
Number of KMEA ISW Participants	37

## **MEMBERSHIP and RECRUITMENT**

Our numbers have grown compared to last year due to lack of COVID restrictions. Members have been more active and involved in the events we have hosted thus far. Our chapter is continuing to grow exponentially. The board does a lot of networking to first-year students in casual settings like before and after ensemble rehearsals. We also get permission from professors teaching first-year classes to come speak about NAfME during the first week of school. Retention is high compared to last year. The sophomores who were reserved/in hiding last year as freshmen due to COVID are more active in this year's chapter. Freshmen who came in this year seem excited as well. Retention has the possibility to taper off at both ends of the academic year.

## **FUNDRAISING**

Last year we raised about less than \$100. To fundraise last year we sold stickers to students throughout the year. Our fundraisers were pretty effective within the constricts of COVID. This year we have plans to have a pumpkin painting fundraiser. We also may do some kind of fundraiser through the chapter by selling chocolate or something to that caliber. Our Student Government just approved a rolling budget for this year which has given us a good foundation to build off of to support this year's chapter and future ones to come.

## **CHAPTER MEETINGS**

We have chapter meetings twice a month. Chapter members are highly encouraged to attend meetings so they do not miss out on what is going on within our chapter that month. We have a formal and an informal meeting each month. Formal meetings are for professional development and to hear more about what we are doing as a chapter. Informal meetings are usually some type of event that chapter members are encouraged to attend to engage with one another, build community, and have fun. Formal meetings are 30-45 minutes. Informal meetings are around 1 ½ + hours. The President runs some of them and the board members are assigned to spearhead the rest of them with the President as the overseer. Our advisor is there for reference and advising when need be but he entrusts the board to lead most things on their own accord.

## **PROFESSIONAL DEVELOPMENT**

KCOMTEPS is a requirement for most members at WSU as well as KMEA. We also have guest speakers come every semester to further professional development. There is high turnout amongst active members.

## **TRI-M**

Our school currently has no affiliation with Tri-M.

### **Future Chapter Plans**

In October as part of our informal meeting time, we plan to host a Trunk-or-Treat open to all School of Music students. We hope to have professors and other Fine Arts affiliated staff to come be a part. Costumes are highly encouraged. In November around Thanksgiving time we plan to host a drive for Victory in the Valley which is an organization for cancer patients and their families.

## **NAfME Collegiate President**

### **Drew Villaca**

collegiate@ksmea.org

#### **Since the June 2021 Board Meeting, I have:**

- Maintained communications with the C-NAfME state board and advisors.
- Helped in arranging sessions and facilitating the planning process for KCOMTEPS.
- Designed a revised schedule for the workshop that fits the one-day timeline.
- Met with Frank Perez, Lori Supinie, and state board members to plan out sessions and contact clinicians.
- Sent out a survey to the collegiate membership to obtain data on what they wanted to see at the conference. As of this report, the top 3 most important topics that collegiate members wanted to see at the workshop are:
  - Classroom Management
  - Special Needs in the Music Classroom
  - Building/Growing a Program
    - The results of this data are reflected in the sessions that were planned for the workshop.
- Prepared and facilitated the C-NAfME Board Meeting.
- Began preparing to re-examine the KS C-NAfME constitution.
- Attended two KMEA board meetings in Wichita, Kansas.
- Participated in the National Collegiate Advocacy Summit.

