



KMEA

Board Meeting

June 2, 2012
Friends University

Craig Manteuffel, KMEA President
John W. Taylor, Executive Director



KANSAS MUSIC EDUCATORS ASSOCIATION



Craig Manteuffel, KMEA President

**New Presidents Boot Camp
June 1, 2012**

1. **Craig: Welcome to the Board!**
2. **Craig: Board Structure**
 - a. Executive Council consists of the President, President-Elect, Vice-President, and Executive Director. When making decisions in the EC, all vote.
 - b. Voting members include Executive Council (minus Executive Director), the six District Presidents, and the NAFME Collegiate President
 - c. Advisory board members represent various factions of the organization (e.g., KBA, KCDA, KASTA, Small Schools Chair, etc.). Advisory Board members do not vote.
 - d. Employed staff of KMEA includes the Executive Director, the Executive Secretary, the Festival Groups Chair, the Advertising Manager, the Kansas Music Review (KMR) editor, the Arrangements Manager, the Registration Manager, the On-site Registration Manager, Webmaster, and the Exhibits Manager. These people work for KMEA, and are all highly respected professionals in the music field. The Executive Council evaluates all employed staff yearly.
3. **Avian: NAFME and KMEA Info and Acronyms**
 - a. **NEB** = National Executive Board. This is comprised of the Division presidents, the president, vice-president, and president-elect.
 - b. **National Assembly** = Meets every year, during the summer at the Music Education Week. Is comprised of the State Presidents, the NEB, and attended also by representatives from the groups affiliated with NAFME (e.g., the Urban Music Supervisors president),
 - c. **KMR** = Kansas Music Review
 - d. **ISW** = In-service Workshop (referred to as “going to KMEA”) in February
 - e. **NAfME Southwest Division** = Comprised of Kansas, Colorado, Missouri, Arkansas, Oklahoma, Texas, and New Mexico. John Taylor, Friends University is the current President. Craig Welle, Dallas ISD is SW Division Past-President

and James South, Southwestern Oklahoma State University, is the SW Division President-Elect

- f. **KSHSAA**= Kansas State High School Activities Association. KMEA is the voice for music at KSHSAA. The president or the president's designee serves as the KSHSAA board member. Our *Festivals Committee* makes recommendations to the KMEA board, and the KMEA board makes recommendations to the KSHSAA board through the board member. (Dana Hamant is the chair of the festivals committee.)
 - g. **KSDE** = Kansas State Department of Education
 - h. **Affiliates** = Organizations formally associated with KMEA. Our affiliate organizations are KBA (Kansas Bandmasters Assoc.), KCDA (Kansas Choral Directors Assoc.), KASTA (Kansas American String Teachers), KMTA (Kansas Music Teachers Association), Kansas Orff, and KMEK (*Kodály* Music Educators of Kansas).
 - i. **KCOMTEP** = Kansas Conference of Music Teacher Education Professors. Each Fall KCOMTEP holds a one day conference on a Monday. Associated with that is a NAFME Collegiate one day workshop and conference on Sunday that is sponsored by Senseney Music, Inc. of Wichita. The KMEA Board will be voting this weekend (June 2012) to include KCOMTEP under the KMEA Framework of SMTE- Society for Music Teacher Education. Marie Miller, SMTE Representative will be reporting on this issue.
4. **Mike: Communications**
- a. E-mail is used most. We are now using Rackspace Hosting as our official KMEA email service provider. Please see Troy Johnson if you have questions or concerns with your email account.
 - i. Make sure your address is correct!
 - ii. We use "alias" e-mail addresses (e.g., nepresident@ksmea.org)
 - iii. To e-mail Craig, Avian, Mike, and John at once, just address your e-mail to executivecouncil@ksmea.org
 - iv. When you respond to an e-mail, click the "respond to all" button.
 - b. Phone calls work, too. They are good because you can communicate directly. They are bad because the message only stays between two people.
5. **John: Deadlines**
- a. KMR --
 - i. Send to Dr. Cathy Hunt, editor@ksmea.org
 - ii. Deadlines are August 1, October 1, January 1, March 15
 - iii. Send all copy in 12 point Times New Roman font.
 - iv. E-mail is required!
 - v. Sidebar information should be reviewed EVERY issue (To Bob Lee)
 - vi. The KMR goes to all 50 State presidents.
 - vii. The President writes a column (message) every issue.
 - viii. Formal pictures will be taken at the August Board meeting for the KMR cover and the website.

- ix. The Winter issue (October 1 deadline) has a district focus. Plan to write an extensive article about the events and happenings in your district.
- b. Board Reports (printed) Word format (Times New Roman 12 pt.)
 - i. Send by e-mail to John Taylor & Craig Manteuffel by requested deadline
 - ii. Time to brag about your district.

6. **Craig: Strategic Plan**

- a. The direction of KMEA is determined by the Strategic Plan
- b. At the beginning of a new president's term (usually in March following the ISW), a strategic planning session is conducted. All district presidents and the heads of many of the crucial committees are invited.
- c. The plan is reviewed and may be adjusted before the second year of the President's term.
- d. District and NAFME Collegiate presidents are crucial leaders in the execution of the Strategic plan.

7. **Craig: Board Meetings**

- a. Come prepared. Thoroughly read the agendas and board reports prior to coming to the meeting.
- b. Be on time (or early!). If you are going to drop by the Starbucks on West Street prior to the meeting, allow time for the latte to be made. (Words of KMEA Past President Jean Ney!)
- c. Board meetings are usually on Friday and Saturday the first part of June, the first part of August, and at the ISW.
 - i. Most crucial business is done at the June and August Board meetings
 - ii. Be politically savvy! If there is an issue that needs to be brought before the board, communicate that to the President way ahead of time. Much of what we do requires careful study, and preliminary work can be done in advance.
- d. Open Discussion – Held in June and August
 - i. The first day of the board meeting is a time for the President to give advance information regarding all of the issues that will be addressed at the business meeting.
 - ii. After the items are thoroughly discussed in the large meeting, the district presidents and the NAFME Collegiate president go to one room, and the Executive Council goes to another to discuss motions that will be brought before the board the next day.
 - 1. Motions and their wording are agreed upon by the district and NAFME Collegiate presidents, and are written on special motion papers.
 - 2. It is determined ahead of time who will make the motion and who will second the motion. It is good to spread this around.
- e. Board Business Meeting
 - i. This occurs on the second day, and generally runs about ½ day.
 - ii. The agenda may be amended with the consent of the assembly.
 - iii. Roberts Rules of Order are followed:

1. The president runs the meeting.
2. If you wish to address the group, you must get permission by saying “Mr. President” or “Craig”. He will recognize you by saying your name. You can then proceed with your comment.
3. To make a motion, say “**I move that ...**” NOT “I make a motion that”. As soon as you have verbalized the motion, give the ½ sheet written out motion to the Secretary. This becomes a permanent part of KMEA history!
4. Each motion requires a second from a person different than the motion maker.
5. After the second comes an opportunity for discussion. No discussion can take place unless there is a motion on the floor.
6. When all of the discussion is completed, there will be a vote. You should vote as a representative of your district or your group.
7. If, during the discussion of the motion, the group decides there should be additional information in the motion, the motion may be amended. Someone else (different from the original motion maker) says “I move that we amend the motion by ...” There must be a second to the amendment. Discussion occurs, and then the amendment is voted upon. After all of that the original motion as amended is voted on.
- iv. If for any reason you cannot be at a board meeting, your president-elect should attend.

8. **Mike: Awards: All award guidelines are on the website**

**** Award deadlines are October 1.**

- a. **Hall of Fame:** Honors outstanding music educators who have taught at least 10 years in Kansas. These are the giants of the profession. Send the nominations to the Vice-President.
- b. **Teacher of the Year:** Each district is to select one teacher of the year and submit that application along with a photo and accompanying supporting documents to the Vice-President by October 1. The KMEA Teacher of the Year will be honored at the ISW in February.
- c. **Administrator of the Year:** Any music teacher may nominate their administrator for this award. Send these nominations to the Vice-President.
- d. **Student Scholarships:**
 - i. **Three** \$500 student scholarships will be given to outstanding seniors who will be majoring in music at a Kansas 4 year college or university.
 - ii. **One** \$500 Tri-M scholarship will be given to an outstanding Tri-M member
 - iii. **Bob Hollowell Memorial Scholarship** (\$500) will be given to an outstanding junior in college music education major.
 - iv. **All scholarship deadlines are February 1.** Send them to the Vice-President.
- e. **NAFME COLLEGIATE COLLEGIATE Chapter of the Year**

9. Avian: KMEA Fund

- a. Established in 2009 within the Greater Salina Community Foundation
- b. Gayle McMillen is the fund manager and chairs the KMEA Fund Committee
- c. It is anticipated that in the future all scholarships will be produced from the fund. Other philanthropic projects (mini-grants for teachers, KMEA district project support, etc.) are in the dream stages.
- d. Encourage financial support of the fund in your district on a regular basis. Brochures are available.

10. Craig: In-Service Workshop

- a. Thursday morning Board meeting
 - i. Less business, more reports
 - ii. Recognize the hard work of the various factions and committees
- b. You are ISW hosts
 - i. Clinic presiders
 - ii. Concert presiders
 - iii. Trouble shooters
 - iv. Exhibitor thankers!!!

11. Craig: Running your District

- a. **You** are the face of your district at the State level. You represent the hundreds of music teachers in your part of the State.
- b. **Your website** is a reflection of your organization. If you need assistance, Troy Johnson, the KMEA Webmaster, is quite knowledgeable and can help.
- c. **Be diligent** in careful planning of your district events. If you need advice or help, call on any of the Executive Council members.
- d. You may expect an Executive Council member to attend your district convention at least one of your two years in office. We will let you know who will be there when. Your district is not responsible for the Executive Council member's mileage, hotel, or food. But if you are having a meal they would love to eat with you!
- e. KMEA has **Insurance**, so if your mini-convention site requires proof of insurance, be sure to ask John Taylor.

12. John: Other Information

- a. John Taylor takes care of hotel room reservations and bills. He will send out information about them with the Board books.
- b. Rooms are not paid by KMEA for District and NAFME Collegiate Presidents at the ISW
- c. Mileage is currently paid at \$.40 per mile. You may deduct the difference between the \$.40 and the State rate (currently \$.50) from your taxes if you itemize, but you will need to carefully log those miles.
- d. Use the KMEA Expense form to report reimbursable expenses. Include all receipts (turnpike, etc.)

- e. You will be reimbursed your expenses for any KMEA committee meeting that you attend.
- f. John Taylor will write you a check the same day you turn in your expense form. **Cash the check within a few days of its receipt.** The auditor and John get cranky otherwise.

Thank you in advance for the valuable service you are providing the music teachers and students from your part of the State! We look forward to serving with you!

Friday, June 1, 2012
10:00am Presidents Boot Camp

KMEA Open Discussion
12:00 Noon

Welcome and Introductions

Old Business Items:

1. Entries are limited to two ensembles per KMEA member for submission and selection for performing ensembles at the February In-Service Workshop.
2. KMR Online ONLY for 2012-2013
3. Redistricting Update
Avian Bear and Rachel Dirks

New Business Items:

1. Online KMR
 - a. Cathy Hunt, Editor; Bob Lee, Advertising Manager; Troy Johnson, Website
2. Festival Committee and Exhibits
 - a. Dana Hamant
3. 2013 KMEA In-Service Workshop
 - a. Michael Butera, NAFME Executive Director
 - b. Dr. Tim Lautzenheiser
 - c. President's Concert – "Storm Front", Male Barbershop Quartet
 - d. Broadview Update (John)
 - e. Logistics
 - i. Century II Rm. 202- will continue to be designated as the Internet Hardline Clinic Room.
 - f. KMEA Statewide Festival Groups
 - i. Rehearsal Venues (1234A Band- Broadview Ballroom, 56A Band- Metropolitan Baptist Church, Orchestra- Century II Convention Hall, Choir- Century II 209 Cypress, Jazz- Hyatt Trailroom, KIO- Garvey Building).
 - g. ISW Schedule Change
 - i. John recently had a meeting to discuss the ISW with the Century II and WichitaTIX people. They continue to be very pleased with all of our convention. They just had one request. They need 15 more minutes of seating time before the ACDA/ ML Choir concert on Friday afternoon. They cannot handle the large crowd in just 15 minutes. If the concert is going to start at 5:00 PM, they need the warm-up to be finished by 4:30 PM. Craig will adjust the schedule for the 2013 ISW.
 - h. NAFME All-National Ensemble Selections
 - i. Blue Valley West High School, BAND, Stephen Hennerberg, Trombone. Daniel Kirk, Teacher

- ii. Blue Valley West High School, JAZZ BAND, Jacob Wright, Tenor Saxophone. Daniel Kirk, Teacher
- iii. Mill Valley High School, MIXED CHOIR, Chloe Stewart, Soprano 2. Sheree Stoppel, Teacher
- i. Tri-M Kansas Chapter Winners
 - i. The winning Kansas chapter is Lakewood Middle School, Chapter #6027 sponsored by Lindsay Modin and runner-up Piper High School, Chapter #5682 sponsored by Shelly Cole.
 - j. NafME Announces the 2012 National Collegiate Awards
 - i. Congratulations to Barton County Community College (Chapter 1168), Great Bend, KS, Advisor: Steve Lueth, "Chapter of Excellence in Service!"
 - k. NafME and KMEA dues
 - i. NafME dues increase of \$3.00 for 2012-2013
 - ii. KMEA Dues will stay the same for 2012-2013.
 - l. Labeling of ISW Clinic Sessions
 - i. Specific Labels: Choir, Orchestra, Band, Advocacy, Elementary, etc.
 - a. Devise a specific list for the 2013 ISW
 - b. KMMA "Showcase" category?
 - m. John Taylor, KMEA Executive Director
 - i. Policy Changes for Keeping the Books
 - n. Hyatt: Large Blocks of Rooms Reserved for the ISW and then Released
 - i. Late date for releasing rooms causes KMEA problems
 - ii. Discussion on how to remedy this problem.
 - o. Online Form Changers for Exhibitors/College Kansas Teachers
 - i. Online Exhibitor's Form and Clinic Session Form
 - p. Peter Boonshaft, Letter of Appreciation
 - q. All-State Concert Order
 - i. Groups: 1234A Band, 56A Band, Choir, Jazz Band, Orchestra
 - ii. Last year: Choir, Jazz Band, 1234A Band, Orchestra, 56A Band
 - r. Career Pathways, KSDE
 - i. Currently there is no Career Pathway for any of the Fine Arts
 - ii. Larry Brownlee, Small Schools Consultant
- 4. KMEA Instrumental Live Auditions (Randy Fillmore)
 - a. Dates
 - i. January 5th 2013 – Salina Central High School
 - ii. January 12th 2013 – Contingency Date (Inclement Weather)
 - b. New three year rotation for All-State Orchestra Excerpts
 - i. Jeffrey Bishop, All-State Orchestra Chair
- 5. Affiliate Members
 - a. KASTA
 - i. Karen McGhee-Hensel, President
 - b. KCDA
 - i. David Gardner, President
 - c. KBA
 - i. Bill Thomas, President

- d. Kansas Orff Chapter
 - i. Vicky Artzer, President
- e. Kodály Music Educators of Kansas
 - i. Hannah Northern, President
- 6. Other
 - a. Technology and Website
 - i. Troy Johnson
 - b. Arts Day at the Capitol
 - i. Mike Quilling
 - c. ISW Performance Listening Rooms
 - i. Avian Bear
 - d. KMEA Fund
 - i. Gayle McMillen
 - e. Other items
- 7. Upcoming Events
 - a. June 24-26 2012 National Assembly in Baltimore, Maryland.
 - b. July 18-19 NAFME SW Division Board Meeting, Wichita, KS
 - c. August 3-4 KMEA Board Meeting, Wichita, Friends University
 - d. Sept. 30-Oct. 1 KCOMTEP, Senseney Music and Wichita State University
 - e. October 6 KMEA ISW Scheduling Meeting, Friends University

Evening Meetings

District and NAFME Collegiate President's Meeting: Gae Phillips, Facilitator

Executive Council: 7:00pm Meeting with Kansas Music Merchants Association, Lori Supinie

**Kansas Music Educators Association
Board Meeting
June 2, 2012
Friends University, Fine Arts Building
9:00-11:30 A.M.
AGENDA**

- I. **Call To Order**
- II. **Approval of Minutes** pp. 14 - 29
- III. **Introductions/Announcements**
 - A. **The KMEA 2012 Board**
 - 1. New Members
 - a) Joel Gittle, NC District President
 - b) Chad Coughlin, NE District President
 - c) Erica Fleeman, SW District President
 - d) Kelsey Scheuerman, NAFME Collegiate President (Kansas State University)
 - B. **Upcoming Events & Deadlines**
 - 1. June 22nd-26th –Music Education Week, Baltimore, Maryland
 - 2. July 18th-19th – NAFME SW Division Board Meeting (Wichita)
 - 3. August 1st – KMR Deadline
 - 4. August 3rd-4th – August Board Meeting (Friends University)
 - 5. October 1st – Deadline Clinic Proposal Forms
 - 6. October 1st – KMR Deadline for District President’s Article
 - 7. October 1st – All KMEA Awards Dues to Mike Quilling
 - 8. October 6th – 2013 ISW Scheduling Meeting ((Friends University)
 - C. **ISW 2013**
 - 1. Michael Butera, NAFME Executive Director
 - 2. Dr. Tim Lautzenheiser
 - 3. President’s Kansas Concert – **“Storm Front”**
 - a) <http://stormfrontquartet.com/media.php>
 - D. **NAFME Music in Washington Week**
 - 1. NAFME National Honor Ensembles
 - 2. NAFME Academies
 - 3. Visits with Kansas Legislators on Capitol Hill

IV. Reports

A. Executive Committee

1.	President, Craig Manteuffel	35
2.	President-Elect, Avian Bear	36
3.	Vice President, Mike Quilling	37
4.	Executive Director, John Taylor	38

B. Presidents

1.	NE District, Chad Coughlin	40
2.	SE District, Gae Phillips	41
3.	NC District, Joel Gittle	
4.	SC District, Gretchen Bixler	42
5.	NW District, Kathy Dreiling-Amrein	43
6.	SW District, Erica Fleeman	45
7.	NAfME Collegiate, Kelsey Scheuerman	46

C. Administrative Personnel

1.	Webmaster, Troy Johnson	47
2.	KMR Editor, Cathy Hunt	49
3.	KMR Advertising Manager, Robert Lee, Jr.	50
4.	Festival Ensembles, Randy Fillmore	

D. All-State Chairs

1.	Middle Level Choir, Deb Hill	51
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E. Advisory Board

1.	Advocacy, Frederick Burrack	55
2.	KMEA Fund, Gayle McMillen	57
3.	SMTE Representative, Marie Miller	58
4.	Festival Committee, Dana Hamant	

F. Affiliate Members

1.	KBA President, Bill Thomas	59
2.	KCDA President, David Gardner	60
3.	KASTA President, Karen McGhee-Hensel	61
4.	KMEK President, Judy Mareda	62
5.	Kansas Orff President, Vicky Artzer	63

G. Other

V. Old Business

- A. Entries are limited to two ensembles per KMEA member for submission and selection for performing ensembles at the February In-Service Workshop.
- B. KMR Online ONLY for 2012-2013
- C. Redistricting Update
- D. Other

VI. New Business (*May require a Motion)

- A. KMEA All-State Groups
Rehearsal Venues (1234A Band- Broadview Ballroom, 56A Band- Metropolitan Baptist Church, Orchestra- Century II Convention Hall, Choir- Century II 209 Cypress, Jazz- Hyatt Trailroom, KIO- Garvey Building).
- B. *Labeling of ISW Clinic Sessions
- C. *Hyatt: Large Blocks of Rooms Reserved for the ISW and then Released
- D. *All-State Concert Order
- E. *Policy Changes for Keeping the KMEA Financial Books
- F. *Career Pathways
- G. *KMEA Instrumental Live Auditions
- H. *Website Policy Updates
- I. Other

VII. Recap and Adjournment

ISW Performance Group Listening Rooms (After Lunch)

**KMEA Board Meeting Minutes
February 23, 2012
Hyatt Regency Wichita**

AGENDA	DISCUSSION	FOLLOWUP
I. Call to Order	President Craig Manteuffel called the Kansas Music Educators Association Board Meeting to order.	
II. Approval of Minutes	<p>Minutes from the August 6, 2011 board meeting were reviewed by all present.</p> <p>It was moved by Gretchen Bixler to approve the minutes. Matt Bradford seconded the motion.</p>	<p>Motion passed unanimously.</p> <p>The minutes are available to view on the KMEA website.</p>
III. Introductions and Remarks	<p>NAfME President</p> <ul style="list-style-type: none"> • Scott Shuler, NAfME President, had planned on attending the 2012 KMEA Board Meeting and the In-Service Workshop. He was to give the Opening Session Key-Note Address at 1:00 for the ISW. President Manteuffel announced that he received an email that Mr. Shuler was too ill to attend. Dr. John Taylor, NAfME Southwest Division President will instead share some updates about NAfME at the Opening Session. <p>NAfME SW Division President</p> <ul style="list-style-type: none"> • Dr. John Taylor, NAfME Southwest Division President extended greetings from NAfME and from Scott Shuler, NAfME President and head of the Fine Arts Division at the University of Connecticut. Dr. Taylor announced that Nancy Ditmer would follow Mr. Shuler as NAfME President. Dr. Taylor stated that he would be making some remarks at the Opening Session—some regarding ESEA, National Teacher Evaluation, and how these two issues may affect music educators. He explained that ESEA has not been reauthorized, so the Obama administration has given some states the opportunity to get out of some of the requirements of NCLB. This offer comes with stipulations, including National Teacher Evaluation. One major problem with these teacher evaluations is that at least 30% of the evaluation is determined by how the students in the teacher’s building score on the state assessments. Dr. Taylor stated that he believes our Kansas governor is interested in this alternative to some of the requirements of NCLB. Vice President Mike Quilling noted that this is an issue KMEA has already brought up with the Kansas Board of Education. KMEA has explained the importance of evaluating teachers for what they actually teach in the classroom. 	

<p>Introductions and Remarks (continued)</p>	<p>KMEA Teacher of the Year</p> <ul style="list-style-type: none"> • Susan Laushman, vocal music teacher at Pittsburg High School, is the KMEA Teacher of the Year. President Craig Manteuffel had the privilege of going to her school and presenting her with the award. Since Susan is the accompanist for All-State Choir, she will accept her award at the Final All-State Choir Concert at 1:15 on Saturday. President Manteuffel announced that all 6 District Honored Educators will be announced at the President’s Concert tonight at 8:00pm. <p>KMEA Administrator of the Year</p> <ul style="list-style-type: none"> • David Grover, of Iola High school, is the KMEA Administrator of the Year. President Manteuffel had the honor of presenting this award to Mr. Grover in front of the whole school. Mr. Grover will accept his award at the ISW Opening Session at 1:00 PM. <p>NFHS Section V Outstanding Music Educator Award</p> <ul style="list-style-type: none"> • Reggie Romine will present Marion Roberts, who is the director of bands at Blue Valley North High School, the NFHS Section V Outstanding Music Educator Award on Saturday at 10:00 at the Awards Ceremony and General Meeting. <p>KMEA Composition Contest Winner 2012</p> <ul style="list-style-type: none"> • Nathan Yoder, from Bethel College, is the 2012 KMEA Composition Contest Winner. Nathan will be presented his award for his winning composition, "I Peter 3:15" at the 3:50 PM ISW choral concert in Mary Jane Teall Theater. The Wichita State University A Cappella Choir/Concert Chorale, under the direction of Tom Wine, will perform Nathan’s composition. <p>2011 NAMM Retailer of the Year</p> <ul style="list-style-type: none"> • President Manteuffel expressed his congratulations to Lori Supinie and Senseney Music, Inc. for being named the 2011 NAMM Retailer of the Year. He wanted to recognize their continued support of Music Education in the state of Kansas.
<p>IV. Announcements</p>	<p>2012 Presidents Concert is entitled, “Music for Life!” Each of the following performing groups involve musicians of varying age levels, elementary and beyond.</p> <ul style="list-style-type: none"> • Beloit Community Orchestra, Michael Harbaugh, Director • University of Kansas and Lawrence Community Trombone Ensemble, Michael Davidson, Director • Zing! Women’s Barbershop Quartet

<p>Announcements (continued)</p>	<p>Music Education Week, Washington D.C. June 22-26, 2012 – Members of the KMEA Executive Board will again attend Music Education Week in Washington D.C. They will be able to attend meetings with the NAFME National Executive Board and National Leadership Assembly. They will also have meetings with Kansas Legislators. President Manteuffel thanked Vice-President Mike Quilling for his past work in meetings with legislators. Music Educators who attend Music Education Week have the opportunity to participate in Professional Development Academies and attend the NAFME All-National Honor Ensemble Concert at Kennedy Center. KMR Advertising Manager, Bob Lee, mentioned that his granddaughter participated in the All-National Honor Ensemble Concert last year and encouraged all directors to consider having their quality students audition for one of the ensembles.</p> <p>NAfME Resources Exhibits Booth - Rosalind (Roz) Fehr will be sitting at the NAFME Resources Exhibits Booth to answer questions and take orders for NAFME books. President Manteuffel encouraged board members to stop by the booth and tell her how much we appreciate her being at our Kansas ISW.</p> <p>2012 KMEA Hall of Fame Inductees - This year KMEA has three very worthy inductees to the KMEA Hall of Fame. The 2012 Hall of Fame Inductees are Janeal Crabb Krehbiel, Marlin Cooper, and Daniel Commerford. They will be announced by President-Elect Avian Bear at the Friday Night Concert and will officially be inducted at the Awards Ceremony at 10:00 on Saturday morning.</p>
<p>V. KMEA Board Reports a. Executive Council</p>	<p><i>Please go to the Board Book for the ISW Board Meeting to read all reports in full. Only new and or updated notes will be included in the minutes.</i></p> <ul style="list-style-type: none"> • President, Craig Manteuffel – Report stands as written. President Manteuffel highlighted a few of his activities as KMEA President. He has appointed new KMEA Leadership this year including David Will, Retirement, Craig Treinen, Jazz Education, and Bryan Kirk, Historian. President Craig thanked Bryan Kirk for taking the time to organize the Hall of Fame. President Manteuffel also prepared and presented a PowerPoint presentation to the Kansas Board of Education in which he shared the results of Fred Burrack’s “Impact of Budget Cuts on Music Education in Kansas” survey. He thanked Fred for his work on the survey and stated that the BOE was shocked to hear the results of the survey. Fred is now working with three other states to get similar surveys together. President Craig invited members of the Kansas BOE to attend the ISW, and two will be attending—Mr. David Dennis, Chairmen of board, Dr. Walt Chappell, and Mr. Kenneth Willard. Dr. John Taylor has purchased VIP ribbons for them to wear

<p>a. Executive Council (continued)</p>	<p>throughout the ISW.</p> <ul style="list-style-type: none"> • President-Elect, Avian Bear – Report stands as written. President-Elect Avian shared that she represented the KMEA Presidents at the Fox Network Glee “Give a Note” \$10,000 presentation to Laura Moyers at Anthony Elementary School, Leavenworth Public Schools. She was able to present Ms. Moyers with a huge check in front of the student body. President Manteuffel then thanked Avian for typing up the ISW printed program, which is a huge amount of work. • Vice-President, Mike Quilling – Report stands as written. Vice-President Mike thanked Gae Phillips for her work on the SE District Mini-Convention. Mike was able to attend the convention. Vice-President Mike announced that he would be attending Arts Day at the Capitol on March 8, along with Fred Burrack, Avian Bear, and some other key people. They will be making legislative visits on behalf of KMEA. Mike shared that he had received confirmation from the governor’s office that they will be meeting with him or at least his chief of staff. Mike noted that the President of the Kansas Alliance for Arts Education, Barbara Warady, will be joining the KMEA delegation. President Manteuffel thanked Mike, Fred, and Avian for their time in putting this together. • Executive Director, John Taylor – Dr. John Taylor noted that the 2012 ISW arrangements are all in place, which is the result of a lot of work by a lot of people. He thanked everyone involved with making the convention happen. Dr. Taylor announced that ISW clinicians are booked through 2015 and elementary clinicians are being booked. KMEA is again using the Broadview Hotel for the ISW as the renovations have been completed. He suggested that board members walk to the Broadview and take a look at the improved facilities. He also shared that the Marriott Fairfield Inn at the Waterwalk was now open and he has contracted rates for KMEA. Dr. Taylor then announced that a new bus will run from 11 AM to 2 PM on Friday, Feb. 24, between Century II Convention Center and Old Town so that registrants can go there for lunch without moving their cars. A school bus service will also operate on Friday morning and noon times to transport 56A Band students from the Hyatt and the Broadview to the Metropolitan Baptist Church. Both bus services are free. KMEA finished the 2010-2011 fiscal year with a balanced budget. Dr. Taylor noted that this may not happen this year due to the KMR online and print versions. KMEA has enough in cash reserves to cover this. KMEA now has an organization of the KMEA District Executive Directors. They have set a regular schedule of
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	<p>meetings. All District Executives now function under the KMEA not-for-profit status, and District Executives have year-end financial reports to share with their Boards. Dr. Taylor encouraged all board members to thank KMEA staff for their work and the ISW Exhibitors for coming to our convention. President Craig Manteuffel thanked Dr. Taylor for all of his work.</p>
<p>V.b. District Presidents</p>	<p>Northeast District, Laura VanLeeuwen – Report stands as written. The NE District held their three-site vertical district mini-convention on December 3, 2011 at Blue Valley HS, Shawnee Mission South HS, and Olathe South HS. The Elementary choir clinician was 2012 KMEA Hall of Fame Inductee Janeal Krehbiel. Laura expressed her gratitude for being able to serve as NE District President. NE District President-Elect Chad Coughlin will be following her as the next NE District President.</p> <p>Southeast District, Gae Phillips – Report stands as written. Gae announced that the SE District President-Elect is Mark Gard. Gae was pleased to share that the SE District has seen a vast improvement in the honors ensembles, and they were able to perform more challenging literature this year. She also announced that Susan Laushman, from Pittsburg High School, was the recipient of the SE District Outstanding Educator Award, and David Grover, from Iola High School, was the recipient of the Outstanding Administrator Award.</p> <p>North Central District, Matt Bradford – Report stands as written. Matt announced that the NC District President-Elect is Joel Gittle. He also highlighted the successful mini-conventions and honor ensembles in their district this year. He noted that the middle school band directors in the NC District are looking at alternatives to the selection process for admission into the honor band. They will be discussing this issue in the next year.</p> <p>South Central District, Gretchen Bixler – Report stands as written. The SC District President-Elect is Shawn Knopp. Gretchen shared that the SC District is attempting to move their mini-convention to Maize High School and Maize South High School. She thanked Bryan Kirk for his work on this process. He will be working with the Maize district facilities people to make this happen. President Craig Manteuffel mentioned that he appreciated being able to attend the SC District mini-convention.</p> <p>Northwest District, Kathy Dreiling-Amrein – Report stands as written. The NW District President is Vesta Jo Still. Dr. Timothy Yontz, Associate Professor of Music at Wheaton College, was the high school honor band director for the NW District High School mini-convention. Unfortunately, many students were unable to make it to the mini-convention due to a snow storm.</p>

<p>b. District Presidents (continued)</p>	<p>Southwest District, Erika Clausing – Report stands as written. The SW District President-Elect is Erica Fleeman. Erika noted that their district mini-convention was very successful. She noted that Bill and Rita Clausing, SW District secretary/treasurer, would be retiring this year. She expected that it would be a smooth transition. President Craig Manteuffel mentioned that Bill Clausing has been a long time supporter of KMEA. He asked that the board thank Bill for the work he has done over the years for KMEA and the SW District.</p>
<p>V.c. NafME Collegiate President</p>	<p>Emily Foerschler – Report stands as written. Emily added that she was honored to be invited to be the guest speaker at the inaugural of Ottawa High School’s Tri-M Chapter. She shared that one of her goals as NafME Collegiate President was to improve the communication and involvement of NafME Collegiate chapters at the state level. She was pleased to state that she felt that both have increased. In June of 2011, 7 chapters attended the board meeting. At KMEA, she expected 12-13 chapters to attend the NafME Collegiate board meeting. For KCOMTEP, Emily was in charge of setting up registration. While the new registration process was largely successful, Emily felt that there were a few things that did not go as well as they could have. A discussion is now on the table to place KCOMTEP under the organizational umbrella of KMEA. She noted that they have been very thankful for Senseney Music, Inc.’s involvement in the past. Emily also announced that there are two candidates for NafME Collegiate President this year. Voting would take place at the registration table as well as the NafME Collegiate luncheon. The 2012-2013 President would be announced at the board meeting at 10:00 Saturday morning. President Craig Manteuffel noted that Emily worked very hard to get NafME Collegiate members to consider running for president. He also shared that he had a wonderful time at KCOMTEP. He said the KMEA board would be discussing making KCOMTEP part of KMEA at the June board meeting. He also noted that he had invited Emily to sing the National Anthem at the ISW Opening Session at 1:00 PM.</p>
<p>V.d. KMEA Staff</p>	<p>Executive Director, Dr. John Taylor – Report stands as written. See minutes, Section V.a.</p> <p>Editor, Cathy Hunt – Report stands as written. Cathy thanked everyone who helped her through her first year in this position of KMR Editor. She also thanked everyone on the board who has sent her items on time and even early. She announced that the next KMR deadline was March 15. She encouraged board members to take pictures throughout the KMEA ISW, especially action pictures. Board members can email her those photos. Cathy added that the addition of the KMR online format has gone smoothly this year. For the 2012-2013 publication year, the KMR will continue in only one format, print or online. The board will be voting at</p>

<p>d. KMEA Staff (continued)</p>	<p>this meeting on the future direction of the KMR. Cathy emphasized the help of comments and feedback. She also encouraged board members to write and submit articles, even if they have never written before. There will be a session at the ISW pertaining to this. Cathy then thanked the publication staff, including Desiree Kelsch, Publication Manager, Troy Johnson, KMEA Webmaster, and Bob Lee, Advertising Editor. President Craig Manteuffel thanked Cathy for her leadership in Kansas and also at the national level. He also thanked her for conducting the online survey, as the information will be very helpful to the board. President Manteuffel also asked the board to thank Harold Popp for his years of service.</p> <p>Festival Ensembles Manager, Randy Fillmore – Report stands as written. All ensembles will be beginning this morning. Randy then introduced the ensemble chairs who gave their board reports.</p> <p>Advertising Manager, Robert Lee, Jr. – Report stands as written. Bob added that as of today, \$4319.50 has been paid for advertising out of the \$12,753.50 that is income. He noted that the number of advertisers has gone up this year. Bob also mentioned that district presidents needed to send him all side-bar information by March 15 for the next print edition of the KMR.</p> <p>Webmaster, Troy Johnson – Troy explained the Performance Groups Manager database that is new on the KMEA website. Directors who choose to apply can track their applications on this database. Following judging in June, selected applications are marked as "selected" making it possible for those directors to login and type in their performance repertoire. As of Wednesday evening before this Board Meeting, 38 of the 39 performance groups had posted their repertoire online with this system. President Manteuffel then shared that KMEA now has mobile website. Troy noted that almost everything for the ISW could be found on the mobile website. KMEA is one of the few MEA's that has a mobile website. President Manteuffel commended Troy for all he does for KMEA and for his quick response time to email messages. KMR editor, Cathy Hunt, then noted that Troy always takes what the KMR sends him, and he finds what he needs. President Manteuffel mentioned that Troy will be attending the National Assembly as KMEA Webmaster.</p> <p>Exhibits Manager, Dana Hamant – Report stands as written.</p> <p>Registration Manager, Michelle Postier – Report stands as written. President Craig Manteuffel asked the board to give Michelle a hand for all of her work. President Manteuffel noted that Michelle has also taken on another role this year as the KMEA Member Representative to NAFME.</p> <p>Local Arrangements, Kevin Findley – Report stands as written. President</p>
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	<p>Manteuffel asked that the board give Kevin and Steve Bixler, his assistant, a hand for their work throughout the ISW convention.</p>
<p>V.e. KMEA Advisory Board</p>	<p>Advocacy, Frederick Burrack – Report stands as written. Findings from the survey to identify the impact of budget cuts on school music programs across Kansas will be presented at a session of the 2012 ISW on Friday at 11:00. Dr. Burrack shared that new initiatives will come this year as a result, and he advised the District Presidents to attend this session as these new initiatives cannot happen without their support. He then shared that this year’s survey had a 70% or greater response rate. Some of the districts that did not respond may be districts that are no longer in existence due to the budget cuts. Dr. Burrack stated that in conducting the survey, they were very careful to ask districts to report only losses in music positions for the current year. This year, more music positions were lost than the previous years combined, and more than one-third of these came from elementary and middle school general music positions. Numbers in total lost music positions over the last four years could total 500 or more. Dr. Burrack mentioned that he would like to ask KMEA to begin some pro-active research to find out what is happening with in the lives of the music teachers that are still teaching. This research would relate to teacher burnout and teacher quality, as teachers are now doing much bigger jobs to cover the positions that have been lost. He would also like do comparison of contact hours now verses before. He wondered at what point students will stop participating if the quality has gone down. Dr. Burrack believes that this is beyond scope of Advocacy Committee. He noted that he is finishing the collection of data from a 3 state survey on the impact of budget cuts in those states, and he is hoping for more media coverage to let people know what is happening. President Manteuffel stated that this is very saddening news but that he is glad Dr. Burrack is keeping up with this data. He asked if Dr. Burrack would be doing another pamphlet or PowerPoint Presentation this year to which Dr. Burrack responded that he would be happy to do both. Dr. Taylor then noted that this data cannot be unique to Kansas. He thought that Kansas might even be better off than other states as music education tends to be supported more here. Dr. Taylor expressed his admiration for the data that Dr. Burrack has collected and mentioned that it might be time to take some money to do the research Dr. Burrack mentioned to get ahead on this issue.</p> <p>NAfME Collegiate Advisors, Robin Liston & John Huber – Report stands as written.</p> <p>Composition Competition, Darren Jenkins – Report stands as written.</p> <p>Festivals – Dana Hamant – Report stands as written.</p> <p>Historian, Bryan Kirk – Bryan first thanked Toni Libhart for all her past</p>

<p>e. KMEA Advisory Board (continued)</p>	<p>work as Historian. Bryan shared that he is working on going through a large amount of historical content. His goal is to create an inventory of his findings in a historical cabinet and also place this information online for research purposes. Bryan also reported that the KMEA Hall of Fame in not in very good shape. He has done some patchwork to get it ready to hang at the ISW, but he would like to totally reinvent it to make it look more modern. Bryan also wants to create a historical timeline to be posted with Hall of Fame so people can appreciate the heritage of KMEA. He asked the board to let him know if they had any suggestions or ideas from seeing other MEA Hall of Fames. He is also looking for a new permanent location to hang the Hall of Fame.</p> <p>KSDE Consultant, Joyce Huser – Report stands as written. President Manteuffel noted that Joyce was unable to attend the board meeting due to other commitments. He stated that Joyce would be presenting a session at the ISW on Friday.</p> <p>KSHSAA Consultant, Reggie Romine – Reggie reported that they will now be using the new festival adjudication forms. These forms were created by KMEA after several years of work. All adjudicators will have these forms mailed to them at least 30 days prior to the festival. The only organization that does not have a new adjudication form is Piano, as they were content with the current form. Even though school music educators generally do not teach piano their students, they do facilitate with getting their students into the Regional piano contests. Reggie mentioned that he was able to watch about 40 piano festival performances, and he realized how much this opportunity meant to the students. He hoped that KMEA would continue to support it. Adjudication still continues to be his focus as he hires new adjudicators every year. He continues to be short of adjudicators for orchestra, choral (vocal solos), and woodwinds. He asked the board to let him know of anyone that could serve as an adjudicator. Reggie received an invitation to be at the Retirement Luncheon, where he will speak to remind retired music educators of the need for adjudicators. Reggie noted that KMEA has begun discussing adjudicator training in our state. He said that it would be best to have some consistency training. He said that KSHSAA would work together with KMEA to have this training in the next couple of years. Reggie then announced that Marion Roberts, Overland Park-Blue Valley North Band Director, has been selected as the 2011-12 NFHS “Outstanding Music Educator Award” recipient. Reggie thanked Dr. Taylor, President Manteuffel, Vice-President Mike Quilling, and President-Elect Avian Bear for working with KSHSAA over the years. President Manteuffel thanked Reggie as well for being at the KMEA ISW.</p> <p>Mentoring, Recruitment, & Retention, Holly Taylor & Kelly Knedler –</p>
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e. KMEA
Advisory Board
(continued)

The New Teacher Luncheon will take place on Saturday of the ISW. This year, there are 27 new teachers registered to attend, which is more than last year. Dr. Taylor, President Manteuffel, President-Elect Avian Bear, and Reggie Romine will be speaking at the luncheon. Kelly shared that he and Holly are constantly looking for ways to support music teachers and keep them in the profession. Kelly stated that he would like to find out the reason why we have 27 new teachers this year, whether due to retirees, teachers going to part-time, or other reasons. He also noted that even though there are 27 new teachers at the convention, there may be more in our state who are not attending. He asked the board to let the district mentoring chairs know about any new teachers they meet. Kelly also announced that the “Tips From the Trenches” workshop was back again this year at the ISW.

MIOSM, Rebecca Bollig – The theme for this year’s Music in Our Schools Month, which takes place in March, is “Music Lasts a Lifetime”. The World’s Largest Concert has had a name change and is now called the “Concert for Music in Our Schools Month”. The concert will be streamed online. Rebecca noted that Kansas will have a teacher featured this year. She also shared the 2012 MIOSM State of Kansas Proclamation. Rebecca then mentioned that there is currently a bill to make the Kansas Arts Commission join the Department of Commerce.

Middle Level Chair, Diana & Marc Webster – Report stands as written. They noted that there were not many middle level performing groups at the ISW this year. They announced that Diana would be resigning from this position this year, and Marc would be retiring. President Manteuffel thanked them for their work.

Research, Christopher Johnson – The Research Poster Session will take place at the ISW on Friday. This session will feature many different projects and schools. Christopher encouraged board members to attend to look at these projects. He noted that now that Kansas is without an arts commission, we are cut off from sources of funding for research. Many projects are unfunded because of the lack of the Kansas Arts Commission. Christopher announced that he will be stepping down from his position as editor of the *International Journal of Music Education: Research*. President Manteuffel then shared that Chris will be attending the 2012 Biennial Music Educators National Conference. This event will provide a forum to share current research and pedagogical innovations that could shape the future of the profession. The conference is March 29–31, 2012, in St. Louis, Missouri, with preconference meetings on March 28.

Retirement, David Will – President Manteuffel announced that David had to leave the meeting early. He shared that there were 40 people registered to attend the KMEA Retired Member Luncheon.

e. KMEA
Advisory Board
(continued)

Society for General Music, Jana Fallin – Report stands as written. The data compiled by Fred Burrack has opened their eyes in the Society for General Music, because much of it pertains to the area of general music. They are glad that this research is being done. Dr. Fallin then asked anyone on the board who deals with teacher training to make sure that the students have some experience teaching in middle school general music, in areas that are not necessarily performance oriented. Dr. Fallin concluded by saying that she continues to be amazed at everything that goes on in Kansas for music education.

Small Schools Consultant, Larry Brownlee – Larry shared that it is still a struggle for small schools. There are more than 100 schools where the director does both band and choir. Networking is a huge challenge. There are many great clinics this year at the ISW for teachers in small schools, but some of those teachers are not able to attend the ISW because the schools will not allow the teacher to attend.

SMTE Representative, Marie Miller – Report stands as written. KCOMTEP has been in existence since the early 1980's. It includes student representatives and college music professors. Recently, it included Community Colleges. KCOMTEP was at the forefront of helping to develop state music education standards for Kansas. KCOMTEP has not previously been a part of KMEA, but she has heard nothing but positive responses to the idea of making KCOMTEP a part of KMEA. This issue will be discussed at the June board meeting. KMEA and Senseney Music are both supporters of KCOMTEP because of NAFME Collegiate. Fred Burrack noted that the Board of Regents feels nothing has been done to make requirements uniform between community and state colleges. He thought it would be well worth communicating to the Board of Regents that KMEA is working for this so that they do not do it for KMEA.

Tri-M Honor Society, Marlo Zumbrunn – Marlo announced that there is now 5 new Tri-M chapters for 2011-2012. She then introduced Hannah Nunnenkamp-Engelman, from Clay Center High School, who will join her as State Tri-M Co-Advisor. The Tri-M Friday morning sessions will now have a new location in the Drury Hotel. There will be a large number of students attending with eleven chapters planning to attend. Two of the chapters attending will be the Kansas State Chapter of the Year, Lakewood Middle School in Salina, and the National Junior Tri-M Chapter of the Year runner-up, Piper High School in Kansas City. One of the Friday morning sessions will be the first ever "Tri-M's Got Talent" contest. Each chapter can submit one 60 second talent act, and the winning chapter will be awarded a travelling trophy for a year. Another session will be a show and tell session for chapters to share their chapter

<p>e. KMEA Advisory Board (continued)</p>	<p>activities. Marlo concluded by encouraging any board member who did not currently have a Tri-M Chapter at their school to contact her.</p> <p>Jazz Education, Craig Treinen – Dr. Treinen thanked President Manteuffel for asking him to step into this position on the KMEA Advisory Board. He also thanked everyone who answered his survey for his dissertation. Dr. Treinen shared that one of his goals was to use technology and Skype to communicate with middle school and high school jazz educators. He would also like to see more jazz education in elementary schools. Dr. Treinen shared that he would like to see more communities sending students to summer jazz camps. President Manteuffel thanked Dr. Treinen for joining the board.</p> <p>Fund Manager, Gayle McMillen – Report stands as written.</p>
<p>V.f. Festival Chairs</p>	<p>Choir, Dwayne Dunn - The conductor for the 2012 Kansas All-State Choir is Dr. Kenneth Fulton. Dr. Fulton will also lead an interest session for choir directors entitled, “Designing Suitable Goals to Achieve Greater Musical Artistry with Your Chorus” on Friday afternoon. Dwayne announced that Jane Vanderhoff of Garden City High School is the State Choir Assistant Chair. He noted that his report lists the breakdown of the number of students from 1A-6A schools that will participate in the choir. Several directors have inquired as to how the number of slots in the All-State Choir are allotted to the 6 districts. Currently, two districts send an odd number of quartets to the All-State Choir, which does not allow them to send equal octets. This results in several singers each year being asked to learn an entirely different part from the one on which they auditioned so that the choir remains balanced across the 8 parts. It looks like the formula for calculating the number of slots allotted per district was created twenty or more years ago. Dwayne would like to look at how that formula was created and possibly place it on the table for the June board meeting. Dr. Taylor stated that he had a copy of that formula and thought that it ought to be relooked at more often.</p> <p>Jazz, Mike Jones – Report stands as written. He highlighted that 105 students auditioned for the All-State Jazz Band this year, which was up from 95 students last year. The number of students by school classification can be found in his board report. Ben Rohrer is the Assistant Jazz Chair. Steve Owen, professor of music and director of jazz studies at the University of Oregon, is the All-State Jazz band clinician.</p> <p>1234A Band, Larry Brownlee - Larry introduced Damian Johnson as the 1-4A Band Assistant Chair. He noted that this is the 5th year for the All-State 1-4A Band, and it has gotten better and better each year. This year, 326 students auditioned, and 104 students were selected for the band. See the board report for a breakdown of the number of students by school classification. This year’s clinician is Ralph Ford. Larry noted that they</p>

<p>f. Festival Chairs (continued)</p>	<p>are prepared for the third year for the re-audition process for the All-State Bands. He is hoping the process gets smoother as directors better understand the process each year.</p> <p>56A Band, Craig Gray – Craig announced that the 56A Band Assistant Chair is Justin Love. He noted that the number of auditioning students was slightly down this year. He shared that they are having trouble with getting enough directors to help with judging. If only one student from a school is registered to audition and backs out, that director does not even come to auditions. Some directors do not even volunteer to judge. There is a fine if directors do not come with students to the auditions, but there is no rule for judging. Craig concluded by announcing that Peter Boonshaft was the 56A All-State Band clinician this year.</p> <p>Orchestra, Jeffrey Bishop - Martha Barnhill is Assistant Chair of the All-State Orchestra. Jeffrey shared with the board that at this year’s auditions in Salina, a couple of colleagues leaked information about audition results on the day of the audition. In the future, fewer eyes will have access to audition results on the day of the audition. During the 2011-2012 academic year, the All-State Chair put together a committee of university studio faculty and school orchestra teachers to select new excerpts for the All-State Orchestra audition process. Three years of excerpts have been chosen that will serve as the audition materials on a yearly rotational basis. Jeffrey then announced that Jung-Ho Pak would be the 2012 All-State Orchestra conductor. President Manteuffel then thanked Jeffrey for all of his email communication to keep him informed of what was happening.</p> <p>Middle Level Choir, Deb Hill - Erin Buffum is the Middle Level Choir Assistant Chair. This year’s clinician is Dr. David Brunner, University of Central Florida. See the board report for the numbers of participating students by district. Dr. Brunner will also be giving a session at the ISW on Saturday morning. Deb thanked President Manteuffel for his help with communication.</p> <p>Elementary, Holly Taylor – Holly announced that Jennifer Donovan is the KMEA Assistant Elementary Chair. She then noted that all six KMEA district chairs, as well as the Kodaly and Orff presidents, would be presiding in the Elementary Room at the ISW. Clinicians include the Amidons and John Feierabend. Holly invited board members to attend the Community Folk Dance on Thursday evening of the ISW from 7:00-7:50 pm. She also noted that there would be one elementary level performance group which was the Wichita All-City 5th Grade Choir. She mentioned that one challenge each year was getting elementary teacher to submit audition tapes. Holly then thanked Senseney Music, West Music, GIA Publications, Hal Leonard, Orff, and Kodaly for their financial</p>
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	<p>support. In response to Holly’s concern about the low number of audition tapes submitted, Jana Fallin mentioned that there was once a teacher who brought her entire 6th Grade to perform at KMEA. Dr. Taylor then shared with the board that the Wichita Public Schools were currently proposing the shutdown of four elementary schools, one of those being Holly’s school.</p>
<p>V.g. Affiliate Organizations</p>	<p>KASTA, Kathleen McCullough – KASTA is sponsoring Intercollegiate orchestra at the ISW. This is its inaugural year. The chairperson is Jeremy Starr from Emporia State University. Kathleen expressed her hope that everyone could attend the concert on Friday.</p> <p>KBA, Bill Thomas – Report stands as written.</p> <p>KCDA, David Gardner – David reported that Jason Sickel has been in charge of the KCDA All-State Treble Choir for a while, and now Christine Freeman will be taking over. David asked the board to make sure to thank Jason. David announced that three different Kansas choirs would be performing at the Convention of the Southwestern Division of the American Choral Directors Association in Dallas, TX. Those choirs are Allegro Children’s Choir, Lawrence Free State High School Chamber Choir, and Kansas State University Concert Choir. David then encouraged all choral directors on the board to purchase a ticket to the KCDA Luncheon at the ISW. The featured speaker will be 2011 Harry Robert Wilson Award winner, Billie Hegge-DuVal. David then shared that the new location for the KCDA summer convention, the Topeka Ramada, worked very well and again would be the site of the 2012 summer convention. The convention will feature a couple of vocal jazz headliners this year. President Manteuffel then asked David to announce at the KCDA Luncheon that numbers in submissions for vocal sessions were down this year.</p> <p>KMTA, Sally Buxton, Shirley Wiebe, KMTA Liaison - Dr. Christopher Schmitz is the KMTA clinician at the ISW. He will present three sessions on teaching musicianship through composition. One of those sessions is entitled, “Professional Development Seminar: Preparing Student Composers for College (and Beyond)”, and it will take place on Friday at 2:45 pm. Shirley then announced that there was a record number of entries at the KMTA Honors Auditions. Representative winners from each of the categories will perform at the ISW.</p> <p>KMMA, Lori Supine – Lori announced that Tom’s Music House is now a member of KMMA. She shared that she appreciated the opportunity to be a part of the New Teacher’s Luncheon at the ISW. She stated to the board that KMMA is here to help and board members should let her know how she can do that.</p> <p>Kansas Orff, Vicky Artzer – The Kansas Orff Chapter’s January</p>

<p>g. Affiliate Organizations (continued)</p>	<p>workshop was held in Topeka. Almost 70 people attended this year, up from the 50 that attended the January workshop last year. Vicky noted that KOC is going to try to have an Orff workshop in Wichita soon to reach out to music teachers in other parts of the state. She asked board members to encourage elementary teachers in their districts to take advantage of these professional development opportunities. President Manteuffel noted that he would like to attend one of these events.</p> <p>Kodaly Music Educators of Kansas, Judy Mareda – Report stands as written. She mentioned that KMEK was please to be sponsoring the Amidons in the Elementary Room. She also encouraged board members to attend the Community Folk Dance on Thursday evening.</p>	
<p>VI. OLD BUSINESS</p>		
<p>VI.a. – KMEA Redistricting Committee</p>	<p>At the August 6, 2011 KMEA Board meeting, the Board directed President Manteuffel to form a redistricting committee to look at the inequities in music educators and student population in the 6 Kansas districts. President Manteuffel has appointed the following committee members: Avian Bear, Chair, Rachel Dirks, NE Advisor, KMEA Executive Council, and the six District Presidents. The first redistricting committee meeting will be a teleconference on Saturday, March 24 at 10:00 AM. President Manteuffel thanked Avian Bear for agreeing to chair this committee.</p>	
<p>VII. NEW BUSINESS</p>		
<p>VII.a. – Kansas Music Review 2012-2013, Printed or Online</p>	<p>Throughout the 2011-2012 school year, the Kansas Music Review has been published in both online and print versions. For the 2012-2013 publication year, the KMEA Board must decide whether to continue with only the print version or only the online version. The District Presidents have collected information about which version the KMEA members in their district prefer. KMR Advertising Manager, Robert Lee, shared with the board information about which version the advertisers prefer. Dr. John Taylor, KMEA Executive Director, noted that whatever the board’s decision, KMEA will continue to work very hard to ensure the success of the KMR.</p> <p>The following motion was made by Matt Bradford: <i>I move to replace the printed version of the Kansas Music Review with the online version for the 2012-2013 publication year.</i></p>	<p>The motion was seconded by Emily Foerschler.</p> <p>Motion passes with a 6-4 vote in favor.</p>
<p>VIII. Closing</p>		
<p>VIII. Closing</p>	<p>Upcoming Board Meetings</p>	

Remarks	<ul style="list-style-type: none"> • June 1-2, 2012, Friends University, Wichita (Listening Rooms: 2013 ISW Performance Groups) • August 3, 2012, Friends University, Wichita 	
IX. Adjournment		
Adjournment	<p>As there was no other issues brought before the Board at this time, it was moved by Gretchen Bixler to adjourn the February 2012 KMEA Board Meeting. Kathy Dreiling-Amrein seconded the motion.</p>	<p>Motion passed unanimously.</p>

KMEA Leadership

KMEA Officer contact information may be found online at:

<http://www.ksmea.org/about/leaders.php>

The above webpage is considered to always be current.

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Since the 2012 February KMEA Board Meeting the following has occurred.

- Reviewed the 2011-2013 Strategic Plan.
- Gave a KMEA presentation to the Kansas State University NAFME Collegiate members on April 2, 2012 in Manhattan, KS.
- Spent the day with Bill Schick, NW Advocacy Chair and the Dallas Brass in Phillipsburg, KS. Introduced the Dallas Brass at the Evening Concert on April 23, 2012. It was great to catch up with Michael Levine and the Dallas Brass. They are working on many Music Education Advocacy projects. Michael and I discussed implementing the nursing home visitation performances at USD 489 during the 2012-2013 school year! Congratulations Bill Schick on bringing music advocacy to the Phillipsburg Community!
- Attended the KMR Staff meeting in Topeka on April 26, 2012. KMEA is truly blessed to have a wonderful KMR staff! I want to thank Cathy Hunt, Troy Johnson, Bob Lee, and Desiree Kelsch for their vision and expertise as KMEA moves forward with the exclusive online KMR.
- Developed and presented a KMEA informative PowerPoint at the annual KSHSAA Executive Board Meeting on April 26, 2012. Thank you to Avian Bear, Mike Quilling, John Taylor, and Dana Hamant for attending the meeting. The KSHSAA Executive Board was very complimentary of KMEA's organization and presentation. Also, a big thank you to Reggie Romine for his continued support of KMEA.
- Represented KMEA at the 2012 KSHSAA Annual Board Meeting on April 27, 2012. I will continue as the KMEA Representative to the KSHSAA Board until after the April 2013 KSHSAA Board Meeting.
- Organized our D.C Legislative appointments on Capitol Hill for June 26, 2012. These visits are part of the National Music Education Week in Baltimore Maryland.
- Organized the agenda items and board meeting attendees for the June 1-2, KMEA Board Meeting in Wichita, at Friends University.

Events in the future:

- June 23-26 2012 National Assembly in Baltimore, MD and Washington, DC.
- July 18-19 NAFME SW Division Board Meeting, Wichita, KS
- August 3-4 KMEA Board Meeting, Wichita, Friends University
- Sept. 30-Oct. 1 KCOMTEP, Senseney Music and Wichita State University
- October 6 KMEA ISW Scheduling Meeting, Friends University, Wichita

Respectfully submitted,
Craig L. Manteuffel
KMEA President

**President-Elect
Avian Bear**

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- March 8 – I attended “Arts Day at the Capitol” in Topeka. Vice-President Mike Quilling and I visited with several Kansas lawmakers.
- March 24 – I held a phone conference call with all of the Re-Districting Committee Members from my office. We laid good foundation for future discussions.
- April 26 – I attended the KSHSAA State Board meeting in Topeka. The KSHSAA Board members were very welcoming and appreciated the data we presented to them from Fred Burrack’s study.
- May 31-June 2 – KMEA State Board meetings, including the KSHSAA committee, KMR committee, Re-Districting committee and the full KMEA Board.
- June 2 – I’m very thankful to all of the teachers who have volunteered to listen to the recordings submitted for consideration for the 2013 ISW.

Respectfully Submitted,

Avian Bear
President-Elect

**Vice President
Mike Quilling**

vicepresident@ksmea.org

Since the KMEA February Board meeting the following events have occurred:

Events Attended

- March 8 **Arts Day at the Capitol** (Topeka)
 - Arranged meetings with Governor Brownback; Chief of Staff to Governor Brownback, David Singer; Senate President, Steve Morris; Kansas Commissioner of Education, Dr. DeBacker and committee member of the Senate Ways and Means Committee, Senator Garrett Love. The KMEA delegation included Mike Quilling, KMEA Vice President; Avian Bear, KMEA President-Elect; Fred Burrack, KMEA Advocacy Chair; Bobbie Padgett, Mrs. Kansas 2012; and Barbara Wardy, Kansas Alliance for Arts Education. Bobbie Padgett and the KMEA delegation were recognized on the floor of the Kansas House of Representatives in support of music education.
- April 26 **KMEA Meeting for Kansas Music Review Online**
- April 26 **KSHSAA Executive Board Meeting**
 - Present proposed adjudicator rubric to KSHSAA Executive Board along with the KMEA annual report (Topeka).

Other Activities

- Participated in NafME Advocacy webinar April.
- Served as board member on the Kansas Alliance for Arts Education (March 8th – Topeka, KS)

Upcoming Events

- June 24-28 **NafME National Assembly and Music Education Week** (Washington D.C.)

Respectfully submitted,

Mike Quilling
KMEA Vice President

Executive Director**John W. Taylor**

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Here are some of the activities in which I have been involved.

1. All bills have been paid and paperwork completed from the 2012 ISW. I have also met with those business leaders who help us prepare for the convention, and thank-you gifts have been sent to several business that are key to our success. Also, all employees who are paid annually at the ISW have been paid. Attendance at the ISW was slightly up this year, but we were slightly down in number of Exhibitors.
2. A contract has been completed with Century II, the Hyatt Hotel, the Broadview Plaza Hotel, the Garvey Center and the Metropolitan Baptist Church for the 2013 ISW. In general, reports from the remodeled Broadview Hotel were positive.
3. KMEA will end the year with money in the bank. I do not believe that we will make any deposits into our reserves this year. Costs continue to rise for use of the facilities and all the other services to the ISW. I will probably bring a request to the August Board meeting to increase the registration fee for the ISW by \$5 for KMEA members (with probably no request for increase to our student organizations). We are receiving about \$10,000 less in income per year since the Kansas Arts Commission was dissolved. I am hoping we will be able to receive some funding from the new Commission once it is up and running. We spent quite a bit on the KMR this year, but advertising was good. I will have a final report on the KMR by the Board meeting. I will have my annual fiscal report at the August Board meeting.
4. Planning for the online KMR has been going well, and you will hear reports from our employees during the June Board meeting. We will be asking for Board approval for new advertising rates to match the online advertising spaces. Cathy Hunt, Bob Lee, Troy Johnson and Desiree Kelsch have done remarkable work in getting the KMR ready for this new format.
5. I will be attending NafME meetings in Washington, D.C. this summer. I am a voting member on the National Executive Board, so KMEA will save money for several years as NafME pays for me to attend these meetings. The summer Southwestern Division meeting is in Wichita on July 18 and 19.
6. All-State Conductors and clinicians have been booked for 2013, and we are making good progress on finishing the bookings through 2015. After the 2013 ISW, we will have a new President-Elect, and we will begin booking conductors and clinicians for 2016 and 2017 soon thereafter. The 2013 conductors are Janeal Krehbiel, Middle Level Choir; Paula Crider, 1-4A Band; Sam Hazo, 56A Band; Edith Copley, High School Choir; Mark Russell Smith, Orchestra; and John Davis, Jazz. The elementary clinicians for 2013 are being booked, and Leigh Ann Mock-Garner has a complete file. Also, Storm Front will appear on the Thursday evening President's Concert.
7. We are entering our second year of our District Executives organization. We will have books reviewed and the Executives will meet during the August Board meeting.
8. I have completed the usual organizational activities, such as managing the financial accounts, paying bills, negotiating contracts, preparing for meetings (including this Board

meeting), working with the IRS and our account manager, completing IRS forms for vendors, and managing the staff, among other activities.

9. We have wonderful KMEA employees who work for minimal salaries and dedicate countless hours to KMEA. Please thank these people when you have the chance.

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**Northeast District President
Chad Coughlin**

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The Northeast District of KMEA announces the following dates for events during the 2012-2013 school year:

June 16, 2012	Board Meeting at Carraba's Restaurant	Overland Park
September 11, 2012	Fall Dinner Meeting	Lawrence H.S.
October 20, 2012	District Marching Festival	KU Stadium
November 10, 2012	District Auditions	Baldwin H.S.
December 1, 2012	Band All Levels Mini Convention	Blue Valley H.S.
December 1, 2012	Choir All Levels Mini Convention	SM South H.S.
December 1, 2012	Orchestra All Levels Mini Convention	Olathe South H.S.

The Northeast District continues to hold very well attended mini conventions with a vertical format at three different sites. The NEKMEA Board will meet in June to review feedback from last year's mini conventions, introduce new chairs to our guidelines and policies and plan for the 2012-13 mini conventions this coming December. We have one unified entry deadline for all honor groups, set for October 12, 2012. We are pleased to announce that this past fall we elected a new President-Elect, Jeffrey Bishop, orchestra director at Shawnee Mission Northwest High School.

The Northeast District had a very successful 2011-2012 school year, including the joint commission of a new work for band in conjunction with the University of Kansas. *Songs of Paradise* written by Kevin Walczyk had its world premier at the 2011 NEKMEA Band Mini Convention by our 5-6A Red Honor Band under the direction of Paul Popiel, Director of Band from the University of Kansas. We look forward to building on this success going into the 2012-2013 school year.

Respectfully submitted,
Chad Coughlin
Northeast District KMEA President

**Southeast District President
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The Southeast District board will meet on June 8 to organize and facilitate plans for the 2012-13 year. Listed below are the dates for the 2012-13 events and the officers that are continuing their second term. Dan Wooge resigned his position as jazz chair as he took a job in another district. Christine Lovell from Columbus High School will complete the term.

Dates for 2011-12 events:

October 12	Deadline to submit online applications for District auditions
November 3	District Auditions at Parsons High School
November 9	Elem/MS Deadline for Honor Group Entries
November 29	District Honors Jazz Band at Pittsburg Memorial Auditorium
December 1	District Mini-Convention at Labette County High School
January 5	State Auditions at Salina High School
January 12	Elem & MS Honor Groups at Chanute High School
February 21-23	ISW in Wichita
June 8	District Board Meeting

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DATES for FALL, 2012

- *Deadline--MS Honor Band Recommendations September 10, 2012
 - *Deadline--HS Jazz Band Registrations for Auditions September 19, 2012
 - *Deadline--MS Honor Choir Registration September 24, 2012
 - *HS Jazz Band Auditions October 3, 2012
 - ***Deadline--HS District-State Choir Registration October 12, 2012**
 - ***Deadline--HS District Honor Band/Orchestra Registrations for Auditions October 15, 2012**
 - *Deadline for Elementary Honor Choir registrations
 - *Elementary Honor Choir Performance/Director's Clinic October 27, 2012
 - *Scholarship Application Due (HS Seniors) October 27, 2012
 - *District HS Honor Band/Orchestra/Choir Auditions: November 3, 2012
 - *HS Jazz Band Performances—Andover Central HS
 - *MS Honor Band/Choir Performances--ACHS
 - *District HS Honor Band/Orchestra/Choir Performances December 1, 2012
- CHOIRS: Maize South HS
BAND/ORCHESTRA: Maize HS

Our board will meet on June 16 to discuss and confirm clinicians. Also discussion about official job descriptions and by-laws will be our secondary focus.

Our SC District Jazz clinicians are secured for the next two years. Rick Ives has asked two people to direct our 1234A Band and our 54A Band, and they've agreed to switch bands for 2013!

Our Elementary clinician is secured as is a new Elementary Honor Choir Chairperson. Derby elementary teachers plan to take on the chair duties after DeeAnn Freeman finishes her last Honor Choir event in October.

Duerksen Fine Arts Building construction at Wichita State University is completed, but we have decided to keep our alternate sites for the December Mini-Convention! The Maize school district has agreed to allow us to use both high schools for our rehearsals, meetings and concerts. The choirs will rehearse and perform at Maize South HS and the instrumental rehearsals, concerts and meetings will take place, again, at Maize HS. We are thankful for the negotiation efforts of our facilities man, Bryan Kirk. He's been a great help in acquiring both buildings for our event.

Respectfully submitted,

Gretchen Bixler
South Central KMEA District President

**Northwest District President
Kathy Dreiling-Amrein**

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Greetings from the Northwest District,

Dates for 2012-13

Nov. 3 – Mini Convention I at Hays High School

Middle School Band – Clinician, TBA

Middle School Choir – Clinician, TBA

High School Jazz – Clinician, TBA

High School tapes due by 8:00 a.m. that day

High School live choral auditions take place

Dec. 8 – Mini Convention II at Fort Hays State University

High School Band – Paul Popiel, University of Kansas, Lawrence

High School Choir – Dr. Rager Moore, University of Arkansas, Fort Smith

Elementary Choir – Marlo Zumbrunn, Chapman Middle School

NW/SW Honor Orchestra will take place in the SW District this year

Our NW District Summer Board meeting will be held on Sunday, June 24 in Hays, KS. We will have several items for our agenda. Some of these items include:

- A. Discussion on items brought up in the June State Board Meeting
- B. Securing all clinicians for the November and December Mini Conventions
- C. Going over contracts for all clinicians, accompanists and securing housing for clinicians
- D. Finalize literature selections and discuss state audition music
- E. Discuss nominations for KMEA outstanding educators and administrators
- F. Discuss communication with entire district of teachers.
- G. Reviewing mentoring system for new teachers
- H. Making sure all assistant chairs are in place for the new school year.

Respectfully submitted,

Kathy Dreiling-Amrein
NW KMEA District President

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Past President	<p>Randy Berls 816 Washington Goodland, KS 67735 h:785-890-0082 w:785-890-5656 rberls@usd352.k12.ks.us</p>	<p>HS Choral Chair Annette Kennedy 797 C St. Phillipsburg, KS 67661 w:785-543-5251 h: 785-543-5664 c: 785-302-1242 akennedy@usd325.com</p>
Secretary/Treasurer	<p>Connie Reishus 800 S. Plainville Plainville, KS 67663 h:785-434-7587 c: 785-737-3829 dreishus@ruraltel.net</p>	<p>HS Band Chair Deanne Langness 1520 Center St. Goodland, KS 67735 h:785-890-7860 w:785-890-5656 c:785-821-2780 dlangness@usd352.k12.ks.us</p>
Advocacy Chair	<p>Bill Schick 373 South 7th St. Phillipsburg, KS 67661 h:785-543-2784 w:785-543-5114 bschick@usd325.com</p>	<p>JH Choral Chair Paulette Wildeman Stockton High School 105 N. Cypress St. Stockton, KS 67669 w:785-425-6784</p>
Site Coordinator (Nov.)	<p>Craig Manteuffel 3512 Hillcrest Dr. Hays, KS 67601 w:785-623-2600 c:785-650-2122 cmanteuffel@usd489.com</p>	<p>JH Band Chair Sarah Bricker 605 E. Commercial Oberlin, KS 67749 w:785-475-2231 h:785-475-2487 sreif@usd294.org</p>
Site Coordinator (Dec.)	<p>Terry Crull FHSU Dept of Music 600 Park St. Hays, KS 67601 h:785-639-3200 w:785-628-4258 tacrull@fhsu.edu crull32@yahoo.com</p>	<p>Elementary Chair Gloria Blackwell 101 E. 28th Hays, KS 67601 h:785-628-8356 w:785-623-2550 gblackwell@usd489.com</p>
		<p>Mentoring Chair Jeff Jordan Department of Music Fort Hays State University 600 Park St. Hays, KS 67601 w:785-628-5364 jjordan@fhsu.edu</p>

**Southwest District President
Erica Fleeman**

swpresident@ksmea.org

Greetings from Southwest Kansas! Our district is in a summer of reorganization—every performance group has a new chairperson AND we have a new executive director. The “books” are being turned over to our incoming executive director at the June district board meeting. We have been fortunate enough to have the same executive director team for the past 19 years. Much thanks goes to Bill and Rita Clausing for their dedication and service to SWKMEA! Our new board consists of:

President Erica Fleeman	Elementary Choir Cindy Roths	High School Band Ryan Elliott
President-Elect Lynn Unruh	Middle School Band Angela Wilczek	High School Choir Shara Bane
Executive Director Kelly Knedler	Middle School Choir Jackie R. Depew	High School Orchestra Summer Miller
Past-President Erika Clausing	High School Jazz Band Christopher Johnson	Facilities Jason Richins

The Southwest District of KMEA announces the following dates for events during the 2012-2013 school year:

Saturday, November 3, 2012: Middle School Honor Choir & Honor Band, High School Honor Jazz Band (held at Dodge City Middle School)

Saturday, December 1, 2012: High School Honor Band, Choir, and Orchestra (held at Dodge City High School)

Saturday, January 19, 2013: Elementary Honor Choir (held at Dodge City Middle School)

Respectfully submitted,

Erica Fleeman
Southwest KMEA District President

**NAfME Collegiate President
Kelsey Scheuerman**

collegiate@ksmea.org

Officers:

- Elected Vice President: Manny Requeses, Emporia State University
- Appointed Secretary: Erica Brooks, University of Kansas

Meetings and Chapter Visits:

- Met with Clay Center High School Tri-M Chapter
- Skyped with VP Manny Requeses
- Visit with Dr. Robin Liston and Past President, Emily Foerschler
- Spoke to K-State's NAfME Chapter

Communication:

- Working on creating active and inactive email lists
- Continued efforts in improving communication between state and local chapters

KCOMTEP:

- Dates: September 30-October 1, 2012 at Senseney Music and Wichita State
- Met with Lori Supinie in March and picked out sessions
- Guest speakers (confirmed): Dr. Frank Tracz, Reggie Romine, Dr. Phillip Payne

Goals of Office:

- Improve Communication
- Create an "idea book" to encourage improved cooperation between chapters to share ideas
- Improve relations with Tri-M chapters
- VP Manny: Start a new Collegiate chapter or activate an inactive chapter

Respectfully Submitted,

Kelsey Scheuerman
NAfME Collegiate President

**Web & Technology Manager
Troy Johnson**

webmaster@ksmea.org

KMEA Main Site Visit Stats

Website Analytics - May 21, 2011 thru May 20, 2012			
	Main Website	Mobile Website	Total
Unique Visitors	31,524	1,086	32,610
Visits	92,221	2,613	94,834
Page Views	310,067	16,373	335,440

Kansas Music Review

The *Kansas Music Review* went online on August 30, 2011 (kmr.ksmea.org). We now have the four issues of the 2011-2012 school year online. Additional features were added even while the site was up, such as the Article Index and the Cite Page resource. Other potential improvements include "Tweet this page" as well as a content search engine. From 8/30/2011 to 5/20/2012, the online KMR shows the following stats in Google Analytics:

- 1,424 unique visitors (714 @ ISW)
- 2,095 visits (1,154 @ ISW)
- 8,792 page views (5,498 @ ISW)

Of the 2,095 visits, 237 (11%) came from a mobile device, so a mobile version of the online KMR might need consideration later on. Some of these visits could have been from an iPad. Tablet devices do not necessarily need a mobile version as they have a larger screen size. However, smartphones cannot easily navigate the current online version, due both to the layout and the large graphic sizes (ads).

Twitter

KMEA continues to use Twitter to send out notifications about recent site updates, such as announcing when the All-State rosters were posted. Our account, @ksmea, now has 172 followers (actual Twitter users) and very likely there are many others also receiving our Twitter feed that we do not know about. Anyone may receive our Twitter feed on a smart-phone without having a Twitter account simply by texting **follow @ksmea** to 40404.

Clinics Proposal Manager

We are in Year 2 of the current Clinics Proposal Manager system. We are able to notate the year that clinics are both proposed and presented, making it very easy to search through the database, as well as display the proposals submitted for the next ISW. Web-based access to the database is available to selected KMEA officers. As of this writing we have received 18 proposals for the 2013 ISW.

Performance Groups Manager

We are in Year 2 of the current Performance Group Manager system. For the 2012-13 cycle, there were 107 entries submitted, of which eight were from the Elementary/General Music area. During this summer I intend to put together the Performance Group Repertoire Archive which will be a searchable list of selections performed by Performance Groups at ISW beginning with the 2012 ISW.

Middle Level Choir online audition process

The Middle Level Choir audition process is being redesigned. Directors will record their auditions to mp3 format files and upload them to the KMEA web server. Judging will also be handled online. This will eliminate the costs of having judges travel to a central site. This is a work-in-progress with completion expected sometime this summer. More information is included in the report from Middle Level Choir Chair Deb Hill.

KCOMTEP Registration

The KCOMTEP registration process was handled in a new manner this past year in which attendees were able to register either individually or as a chapter, and payment was accepted via PayPal. Presently the pages for this event existed within the Collegiate (fka CMENC) section of the website. Starting with 2012, KCOMTEP registration will be moved to its own section within the website.

Email Services

Email service for selected KMEA officers has been set up under the ksmea.org domain name. Associated aliases have been redirected to the new inboxes. This setup was built due to the frequent email drops that occurred under our previous setup. Regarding email distribution lists, I will be working on the iContact service this summer.

Respectfully submitted,

Troy Johnson
KMEA Web & Technology Manager

Kansas Music Review Editor**Cathy Hunt**

editor@ksmea.org

March 13, 2012

A meeting of the *KMR* production staff was held in Salina to continue discussion of the transition of the publication to online only. The following actions or planning items are the results of that meeting

KMR Spring Issue - last print edition

A banner was placed on the cover indicating it was the last print issue and an information page regarding whom to contact with questions regarding about access was included in the publication.

Fall Online Issue

1. Troy Johnson (KMEA Web and Technology Master) and Desiree Kelsch (*KMR* Publication Manager) are working on transferring the online *KMR* format to a Content Management System (CMS). This is a free format that will allow Desiree and Cathy Hunt (*KMR* Editor) to work with content as needed. The CMS can be saved on a database and be searchable.
2. An index for ads will be added.
3. Online issues will be archived.
4. Bob Lee (*KMR* Advertising Manager) and John Taylor have been working to determine a preliminary budget and potential pricing for ads.
5. Cathy Hunt collected job descriptions from the publication staff.
6. Cathy Hunt developed a survey for all the state editors. Included in it were questions regarding the pricing of ads for online publications. The responses have been very mixed and indicate the approach KMEA is taking is unique and progressive.

April 26, 2012

The *KMR* production staff and KMEA Executive Council met in Topeka. The following items will be clarified and presented at the Board June meeting:

1. Finalized *KMR* staff job descriptions which will include specific lists of responsibilities for preparing the new online format.
2. The cost of ads and their sizes.
3. The start-up and schedule for the 2012-13 publication year with budgeted funds to print and mail a postcard announcement for the fall issue. The timeline will include a deadline for having the new CMS shell in place with enough time for the staff to become familiar with how it operates.

Advertising Manager**Robert Lee, Jr.**

advertise@ksmea.org

The following is provided as an overview of Advertising in the *Review* since last February's Board Report.

- * Fall Issue 2011
 - 1 account unpaid - \$180
- * Winter Issue 2011
 - 1 account unpaid - \$180
- Workshop Issue 2012
 - 3 accounts unpaid - \$610
- Spring Issue 2012
 - 37 Advertisers (up 1 from 2011)
 - 27.15 Pages (up 3 from 2011)
 - \$8710 Advertising income (up \$278 from 2011)
 - 25 College/University/Education Associations (up 1 from 2011)
 - Billing dated 4/19/12 - \$5463 received, \$3247 unpaid

The largest portion of my report cannot be made at this time. There will be at the board meeting a proposal for advertising rates for the online only edition of the *Review*. The numbers have not been established as of May 21st.

Respectfully submitted,
Robert E. Lee

All-State Middle Level Choir Deb Hill

mlchoir@ksmea.org

All-State Middle Level Choir 2013

Deborah Hill – Chairperson

Erin Buffum – Assistant Chairperson

Audition Materials

Audition materials remain the same as last year.

Dona Nobis Pacem - Soprano key of A-flat

Dona Nobis Pacem - Alto key of F

Dona Nobis Pacem - Tenor key of C

Dona Nobis Pacem - Bass key of E

Audition Guidelines have been modified in order to minimize mistakes in submissions.

Dual auditions will not be permitted (i.e. submitting the same singer to both the KCDA Treble Choir AND the KMEA Middle Level Choir); thereby reducing lag time in notifying singers and decreasing the amount of coordination required between the two organizations

Audition Guidelines

Audition Guidelines have been modified in order to eliminate mistakes and inconsistencies in the recording and submission process. (see page 2)

Audition Dates

Audition/Registration deadline is Oct. 5, 2012.

Oct. 5, 2012 - Audition material postmark deadline* (see page 3-4)

Oct. 5, 2012 - Online application completed

Oct. 27, 2012 - Blind audition of submissions* (see page 3-4)

Nov. 9, 2012 - Website notification of all accepted singers

Nov. 30, 2012 - Postmark deadline for participation fees

Fees

Unless directed differently by the KMEA Executive Board, the fees remain the same as last year.

\$5 audition fee per student

\$45 acceptance fee per singer (covers the cost of registration/lunch/rehearsal CD/performance t-shirt)

Clinician/Accompanist

Janeal Krehbiel, Lawrence, Kansas is the guest conductor for 2013

Marilyn Epp, is the accompanist for 2013

Acknowledgments

Sincere gratitude is extended to the following people for their continued assistance and support: Craig Manteuffel, John Taylor, Troy Johnson, Randy Fillmore, Erin Buffum

Audition Guidelines

The starting pitch must be played on the recording.

- A single pitch is all that is allowed to be on the recording before the student begins to sing.
- Allow the pitch to decay/cease prior to the student beginning to sing.

No talking is allowed on any part of the recording.

- Do NOT announce the name of the student, teacher or school on the audition recording.
- Do NOT speak to the student at the end of the recording.
- Do NOT provide vocal support for the student. This includes, but is not limited to, singing with them or humming along.

The students must record this song with NO accompaniment or other instrumental support.

Attention should be given to:

- Detailed pitch and rhythm accuracy
- Phrasing
- Singing with a confident and pleasant vocal tone
- Starting on the correct pitch as indicated in the audition excerpts

The starting pitch must be played and recorded and it is all that is allowed on the recording before the students begin to sing.

Auditions will be disqualified for:

- Failure to include the starting pitch on the recording
- Failure to start on the indicated pitch in the audition excerpt
- Recording multiple pitches at the beginning of the recording
- Singing with accompaniment or other instrumental support

- Singing/humming while the starting pitch is playing
- Enhanced audition recordings, including reverberation or editing
- The presence of any talking on the recording

Listen to each students audition tape/CD and rewind it so it is ready to play.

Online Submission of Auditions

KMEA Webmaster, Troy Johnson, is working on developing a program that would facilitate uploading of auditions to the KMEA website.

Teachers who submitted auditions last year were surveyed with the following two questions:

- 1) Do you have the ability to record and upload mp3 versions of auditions?
- 2) Do you have any concerns regarding this specific type of audition submission?

More than 90% of the responses were in favor of making this change to the process. Troy has addressed concerns from individuals as they have arisen. He also provided the following explanation and it was sent to teachers who submitted auditions last year.

“This is a very basic outline of the event timeline and the steps involved. None of this exists just yet on the KMEA website, so if you have ideas towards its development, this is the perfect time to send in your suggestions.

- Record your auditions to mp3 format. Put all mp3 files on your computer, or where your computer can access them.
- Login to the KMEA website and register your auditions. Upload the mp3 file to KMEA's server for each audition.
- You would be able to confirm that an upload is completed via a playback screen. You would be able to listen to your uploaded files directly from the KMEA website. Also, you could have the ability to re-upload a file, if necessary.
- Uploaded files will only be accessible to the submitting teacher, the state middle choir chair, the state webmaster, and the judge who will listen to them. There will be no public access to any recording.
- After registration has closed, assigned judges will login and perform their duties via the web. Judges will be able to listen and rate each recording, and those scores will be saved to a database on the website. Playback will be handled in a web browser directly from the KMEA server, so it won't be necessary for anyone to "handle" the recordings.
- Judges will only be able to listen to the recordings for the voice to which they are assigned. Judges will not have access to the recordings until judging has started (ie, registration has closed).
- Judges will not know who they are judging. Each recording will be assigned a serialized entry number. That will be the only identification available to judges.
- Judges will be able to see a completion list that shows which entries have not yet been judged. This display will also be available to the state ML choir chair, to ensure that judging is being completed. Judges will be accountable to the state chair in this manner. Additionally, directors could receive notification on their end when judging is completed for each entry. This will allow

a judge to complete a few recordings at a time and then come back to it. No need to do all judging in one sitting, or even one day.

-- After judging is closed, the state ML choir chair will login and retrieve scores from the website. The website basically will create a completed spreadsheet file of scores for her to download directly. Also, we could set it up so that the chair can "mark as selected" those who are in the choir. And then once the chair is satisfied with the list of names, she could then "publish" the list to the website for public view."

Pros:

- Eliminates postmark deadlines: when registration deadline arrives the webmaster will close access to the site.
- Saves time for teachers: most record mp3s then copy them to CDs and then package and mail audition materials.
- Saves adjudication expenses: mileage and meals
- Insures 'blind' auditions: adjudicators do not have access to any information beyond an ID number

Cons:

- Excludes teachers who don't have access to the proper technology or applicable knowledge
- This is an all or none option. It is not efficient or consistent as an either/or option.

Solutions:

- A training session is planned for the KCDA Summer Conference
- Detailed instructions will made available through online journal article and website instructions

Advocacy Frederick Burrack

advocacy@ksmea.org

Since the Annual Report submitted in February, the advocacy committee has not yet met as a group. One of my goals is to make KMEA advocacy a committee effort instead of a singular effort of the chair. Lack of committee involvement is entirely my fault as I have not organized meetings. Beginning in August, I will attempt to organize quarterly online-conference meetings with the advocacy committee. Please confirm that this committee and the contact information is current:

KMEA Advocacy Committee

Fred Burrack, KMEA Advocacy Chair fburrack@k-state.edu

Craig Manteuffel, KMEA President president@ksmea.org

Mike Quilling, KMEA Vice President vicepresident@ksmea.org

Bill Schick, NW District bschick@usd325.com

Gayle McMillen, NC District mcmillengc@sbcglobal.net

Martin Dunlap, NE District mdunlap49@kc.surewest.net

Kelly Knedler, SW District knedler.kelly@usd443.org

Jordan Northerns, SC District jordannortherns@usd463.org

Christa Weber, SE District cweber@usd250.org

Troy Johnson, KMEA Webmaster webmaster@ksmea.org

I will design responsibilities for each member to encourage ownership of KMEA advocacy and increase the level of contribution to Kansas music education advocacy. Responsibilities to be divided include (feel free to make suggestions):

- Kansas Advocacy Network
- Updating of KMEA website advocacy pages
- Suggestion/selection of Advocacy sessions at the Inservice Workshop
- Arts at the Capitol
- Help in facilitating/designing/disseminating the annual advocacy survey
- Kansas Music Teacher Evaluation
- Professional Development on 21st Century Skills instruction and assessment

The Impact of Budget Cuts on Music Education Programs has been expanded beyond the tri-state area (Kansas, Missouri, Nebraska) to Pennsylvania, New York, Florida, Indiana, and Colorado. Further collaboration is continually pursued. A new survey will be administered again in the fall to identify any changes in the downward trend of music teaching position loss in Kansas. In our next survey we will try to also identify if positions not replaced are full or part-time. We also plan to identify to what extent teaching outside of expertise is within music and how much is outside of music. It might be useful to identify teaching load and the number of student/contact hours per area. We don't want to over-burden our teachers but we need baseline data on possible impact on students' learning of music.

I am now the Chair Elect for the NAFME Assessment SRIG and will be participating in the discussions on and response to Music Teacher Evaluation and the development of the new Standards for Music Education. I will keep you informed when new information comes our way. Future goals are to achieve a comprehensive list of advocates across the state so the Advocacy Network can become active. If we want the Kansas Advocacy Network to get off of the ground, we need each district president to make a concerted effort to collect and submit the contacts to be put into this list. The only list I have received is from Kelly Knedler. The following is an email that each district president could use to get the necessary information by the end of the Fall semester:

As a response to the challenges that music programs in Kansas has faced in the past several years and to ward off future threats to music education, KMEA is developing a State-Wide Network of high-profile advocates that can be contacted at a moment's notice to help support music in schools on the district and state levels. Please submit one or two names of high-profile music education supporters that are influential in the educational / cultural / business community and knowledgeable of the educational validity of music education. Please submit this information to your district president by December 1, 2013. (Don't forget to contact the advocate for their permission to submit their contact information.)

Advocate Name:
Title:
Address:
City/Zip:
Phone No.:
E-mail Address:

Another goal is to encourage discussion and professional development on integration and assessment of 21st Century Skills in Kansas' Music Programs. Dr. Burrack has already presented professional development workshops for the Shawnee Mission schools teachers and the Kansas City school district. A session is planned for the Kansas Band Masters Association. The intent is to develop a 21st Century Skills Map that specifically supports the needs of Kansas' music teachers. More on these ideas yet to come.

Respectfully Submitted,

Frederick Burrack
Advocacy Chair

KMEA Fund
Gayle McMillen

fund@ksmea.org

The KMEA Fund is growing. Our contributions to date (from 1/28/2009) are \$34,720.00 and our current market value is \$39,656.84 as of 5/17/2012, up \$13,557.79 from \$26,099.05 at this time last year. This is after awarding \$1,500.00 in three 2012 KMEA scholarships from the Fund. We are less than \$350 away from being able to fully fund four of our five scholarships from the earnings on our Fund and at the same time are building a secure “snow-out” balance. We are 80% of our way to our goal to be able to start awarding grants.

We have had some nice gifts in the past year, but a lot of our growth has come from John Taylor having confidence in the safety of the Fund. I am still working for an across-the-board buy-in from our membership for even small gifts to the Fund as well as “leadership” gifts from the KMEA leaders and “legacy” gifts from Past-Presidents and retired members. A not-so-negative move in the market has helped our growth and I am confident that once we are able to initiate grants, the Fund will become more popular. In the meantime, we’ll keep working and growing. Close to \$40,000 in 3.5 years is not a bad start, but we can always work for more.

Respectfully submitted,

Gayle McMillen

Society for Music Teacher Education
Marie Miller

smt@ksmea.org

During these past few months, the KMEA Executive Committee has been exploring the possibility of bringing KCOMTEP under the larger KMEA organizational umbrella as a part of SMTE (Society for Music Teacher Education), a Council of NAFME. SMTE has throughout its history focused on music teacher preparation, music education program certification and assessment, mentor support for new music teachers, and continued professional development of in-service music teachers. KCOMTEP's affiliation with both KMEA and SMTE would bring status and recognition to the group who has worked to support music teacher preparation in Kansas.

KCOMTEP, organized 35 + years ago, was at the forefront in the development of the state music standards and, later, in working with KSDE to develop a unified and consistent approach to music teacher education program assessment at our various schools. They continue to actively work toward improved course transfer and articulation among our programs and in collaboration with our state community colleges. Each fall the organization sponsors the annual workshop as a collaborative event with collegiate NAFME student members.

As a part of KMEA, KCOMTEP would remain as a fall semester event gathering faculty and NAFME Collegiate members. The fall event would be funded through a combination of collected fees from participants and support from KMEA. Planning for this event will include collegiate NAFME representatives.

As the state SMTE representative, I gathered member response and reaction to this proposal. All comments received were positive and supported the move.

KCOMTEP members appreciate the continued professional and financial support of KMEA. I anticipate a long and continued affiliation.

Respectfully submitted,

Marie C. Miller
SMTE Representative

Kansas Bandmasters Association**Bill Thomas**

kba@ksmea.org

The Kansas Bandmasters Association is excited for our upcoming convention July 19-21 at the Wichita Marriott Hotel. This year we will kick off our Middle Level Honor band with over ninety students! It is hoped that this group will not only serve as a special music-making opportunity for students, but also allow middle level band directors to interact with nationally recognized middle level composers, conductors and teachers. This year's clinician and veteran middle school teacher and composer is Douglas Akey from Arizona. We also hope, that like KMEA, this honor group will provide additional financial stability beyond just director registration and convention fees. Band director Randy Crow is chairing this inaugural event.

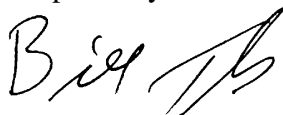
Other sessions include reading sessions, sessions on uniform design and production hosted by Fruhauf Uniform company in Wichita, hearing protection in the band room, led by staff of KU Medical Center, Common Core Standards as it relates to bands and music, music technology, vocal techniques for band directors, bassoon and percussion pedagogy and more. Our other nationally known clinician/composer is Mr. Robert W. Smith. Most of these sessions are in response to a state-wide survey of Kansas band directors taken one year ago in order to help guide us in what our directors felt they needed for their own improvement. The 312th Army Band will be performing for us as well as helping in our reading sessions. They will also be presenting a clinic on small ensembles including non-traditional ensembles.

A topic of interest amongst our constituents recently has been the seemingly increased requirements for pep bands. In the early 1980's a panel was formed and guidelines were adopted by KBA, presented to KSHSAA and then forwarded to all Kansas high schools for their consideration and guidance in determining the role of bands in school and community support endeavors. As president, I hope this summer to once again look at this issue and decide a course of action to be taken if any regarding this matter.

We are working hard with our Kansas Music Merchants especially KMMA to determine what we can do to better support them in return for all they do for Kansas Music education. Too many times, we take their support for granted. We need each other to not only survive, but to thrive, so it is my goal to foster an even deeper relationship with our KMMA members and other vendors that present at our convention so they continue to want to be a part of not only KMMA but our annual state conventions.

I am excited and honored to be a part of such wonderful organizations that do so much for our teachers and students.

Respectfully submitted,

A handwritten signature in black ink that reads "Bill Thomas".

Bill Thomas

**Kansas Choral Directors Association
David Gardner**

kcda@ksmea.org

The KCDA Summer Convention will be held for the second year at the Ramada Convention Center in Topeka. This year's dates are July 12-14. The Ramada worked very well for us last year and we hope to be there for many years to come. The full schedule will soon be posted on our webpage: www.kansaschoral.com, but here are several highlights:

KCDA is proud to welcome the following clinicians to this year's summer convention:

- [Dr. Eph Ehly](#), Professor Emeritus at UMKC Conservatory of Music
- [Kerry Marsh](#) and [Julia Dollison](#), vocal jazz specialists from Sacramento State University
- [Tom Shelton](#), middle level specialist and Southern Division ACDA President
- Kansas All-State Women's Choir director – [Kristina Caswell-MacMullen](#) from The Ohio State University

Evening Activities and Special Guests:

July 12 - Eph Ehly will conduct a choir made up of church and community choir members from across the state which will culminate in a public concert and worship service in the early evening.

Julia Dollison and Kerry Marsh, whose recent recording Vertical Voices was considered for a Grammy nomination, will combine with local jazz musicians for a later evening concert.

July 13 – Concert at Grace Cathedral. The Kansas All-State Women's Choir, conducted by **Kristina Caswell-MacMullen** will perform, along with special guests the [Kansas City Men's Ensemble](#). A change this year is that the Harry Robert Wilson Award winner will be announced and the award presented at the Friday evening concert, where a full cathedral of concert-goers can help us honor the recipient.

One disappointment is that as of this writing, we have received no eligible nominations for this year's Young Director Award. We will be talking at our fall board meeting about how to better get the word out, but I'll ask the KMEA board to be thinking of young directors with no more than 5 years of teaching or other professional experience who you would like to nominate for next year.

As always, we will have a variety of reading sessions designed to equip our members with the best of choral music, both new and tried and true.

Respectfully Submitted,

David B. Gardner

Kansas-American String Teachers Association

Karen McGhee-Hensel

kasta@ksmea.org

- New officers elected in January, took office May 1
- Summer Workshop will be sponsored partially by KASTA and held at WSU 1 credit or 2 credits

July 18-20 Guest Clinician: Pamela Tellejohn-Hayes

- Summer Workshop #2 with **Robert Gillespie** at Blue Valley Northwest High School

July 16-19

- KASTA awarded a \$500 grant for the Wichita workshop

KASTA board and facilitators:

Karen McGhee Hensel, President

Eric Crawford, President-elect

Kathleen McCullough, Past President

Cody Toll, Secretary

Michael Harbaugh, Treasurer

Roberta Banks, Historian

Rebecca Meis, Membership

Rebecca Tast, Newsletter

Ken Hakoda, Website

Kodály Music Educators of Kansas
Judy Mareda

kodaly@ksmea.org

Kodály Music Educators of Kansas is ready for the summer with our Kodály Level I, Level II, and Level III classes to be held June 4-15 at Wichita State. The children's choir camp will be held the week of June 11th with a colminating concert with the levels adult choir on June 15th. This is always a hectic and rewarding time for all who participate.

We were thrilled with the turn out of the Amidons' folk dance night at KMEA in February and want to continue that tradition for the future. (I was VERY disappointed that Bryan Kirk did not show up to dance with me. Maybe next year!) KMEK will continue to sponsor a clinician at the KMEA workshops.

In April, we sponsored a folk dance workshop with Trisha Hanson from Stillwater, OK. She gave great tips on starting a folk dance night with parents and students. We continued that day with jump starting the students for the levels summer program.

This is my last board report. Hannah Northern is our President Elect so I pass the baton to her. Thank you KMEA for all you do for music education in KS. Your leadership and wisdom is much appreciated. I, on behalf of KMEK, am very glad to be included in this influential organization.

Judy Mareda, almost Past President

Kansas Orff Chapter**Vicky Artzer**

orff@ksmea.org

The Kansas Orff Chapter is looking forward to a wonderful 2012-2013 season of workshops starting with the level course held at Baker University. The certification course will be held July 9-20, 2012 with Dr. Deanna Stark as the pedagogy instructor. Through the Sue McCormick Memorial Scholarship, set up by the Kansas Orff Chapter; \$250 will be available to two teachers to help defray costs of the AOSA endorsed Level- II certification program.

The executive board met on May 19, 2012 in Overland Park to propose and work on the chapter budget and more specifically, on a rate increase for dues and workshop fees. One of our goals, is to continue to increase membership. Last year we grew to about 71 official members. Because our chapter tries to reach the whole state, we will hold our fall workshop in Wichita.

Besides the level class, our workshop season begins with our big two day workshop, Orff and Runnin', it will be held July 27-28, in the Shawnee area. This year's clinician will be Julie Scott, former president of AOSA. The season will continue with an October workshop in Wichita with clinician Doug Bowser and a January workshop in Topeka with clinician Kerri Lynn Nichols. In February, we will continue our support of the ISW Elementary room by helping to sponsor clinician Artie Almeida.

For more information on our chapter or to register for a workshop please visit our website at www.kansasorff.org. For more information on the American Orff-Schulwerk Association please visit www.aosa.org.

2012-2013 KOC Schedule

July 9-20, Level II Certification-Baker University, Baldwin, KS

July 27-28, Orff and Runnin', Riverview Elementary, Shawnee, KS

Oct. 6, Doug Bowser, Spraght Multi Media Magnet, Wichita, KS

Nov. 15-17, AOSA National Convention, St. Louis, MO

Feb. 21-23, KMEA-ISW, Wichita, KS

Respectfully submitted,

Vicky Artzer,
Kansas Orff Chapter president



**Kansas Music Educators Association
Conflict of Interest Policy
June 2, 2012**

No Board Member of the Kansas Music Educators Association Executive Board (the “Executive Board”) shall use her or his position, or the knowledge gained Executive Board service, in such a manner that a conflict between the interest of the Kansas Music Educators Association (“KMEA”) and her or his personal interests arises.

Each Board Member has a duty to place the interest of KMEA foremost in any dealings with KMEA and has a continuing responsibility to comply with the requirements of this policy.

Board Members may not receive any direct or indirect compensation, other than expense reimbursement, for performance of Executive Board duties unless such compensation is approved in advance by the Executive Board.

The conduct of personal business between any Board Member or committee member and KMEA is prohibited.

Board Members or committee members may not obtain for themselves, their relatives, or their friends a material interest of any kind from their association with KMEA without approval of the KMEA Executive Committee or Executive Board.

If a Board Member has an interest in a proposed transaction with KMEA in the form of a significant personal financial interest in the transaction or in any organization involved in the transaction, or holds a position as trustee, director, or officer in any such organization, the Board Member must make full disclosure of such interest before any discussion or negotiation of such transaction.

Any Board Member or committee member who is aware of a potential conflict of interest with respect to any matter coming before the Executive Board or committee shall not be present for any discussion of or vote in connection with the matter, and the minutes of the meeting shall record the conflict and nonparticipation by such Board Member or committee member.

Disclosure

To implement this policy, each Board Member of the Executive Board will submit annual reports on the attached form and, if not having previously made disclosure, will do so before any relevant Executive Board or committee action.



**Kansas Music Educators Association
Conflict of Interest Statement
Board Member Agreement**

I have read and understand the Conflict of Interest Policy, and I agree to comply with it. I agree to immediately report any potential conflict of interest to the KMEA President prior to any relevant Executive Board or committee discussion or action. I understand that KMEA is a charitable organization and that in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.

To the best of my knowledge and belief, except as disclosed herewith, neither I nor any person with whom I have or have had a personal or business relationship is engaged in any transaction or activity or has any relationship that may represent a potential competing or conflicting interest, as described in the Conflict of Interest Policy.

Further, to the best of my knowledge and belief, except as disclosed herewith, neither I nor any person with whom I have or have had a personal, business or compensated professional relationship intend to engage in any transaction, to acquire any interest in any organization or entity, or to become the recipient of any substantial gifts or favors that might be covered by the Conflict of Interest Policy.

Please check one and sign/date. Attach any documentation as necessary.

_____ Without exception

_____ Exception as described in the attached statement

Printed Name

KMEA Executive Board Position

Signature

Date

Whistleblower Policy

Kansas Music Educators Association

General

KMEA requires Board members, officers and employees to observe high standards of business and personal ethics in the conduct of their duties and responsibilities. Employees and representatives of KMEA must practice honesty and integrity in fulfilling responsibilities and comply with all applicable laws and regulations.

Reporting Responsibility

It is the responsibility of all Board members, officers and employees to report ethics violations or suspected violations in accordance with this Whistleblower Policy.

No Retaliation

No Board member, officer or employee who in good faith reports an ethics violation shall suffer harassment, retaliation or adverse employment consequences. An employee or officer who retaliates against someone who has reported a violation in good faith is subject to discipline up to and including termination of employment or removal from office. This Whistleblower Policy is intended to encourage and enable employees and others to raise serious concerns within KMEA prior to seeking resolution outside KMEA.

Reporting Violations

KMEA has an open door policy and suggests that employees share their questions, concerns, suggestions or complaints with someone who can address them properly. In most cases, the Executive Director is in the best position to address employees' or officers' areas of concern. However, if an employee or officer is not comfortable speaking with the Executive Director or the employee or officer is not satisfied with the Executive Director's response, s/he is encouraged to speak with someone on the KMEA Executive Committee. The Executive Director is required to report suspected ethics violations to the KMEA President, who has specific and exclusive responsibility to investigate all reported violations. For suspected fraud, or when an employee or officer is not satisfied or is uncomfortable with following KMEA's open door policy, s/he should contact the KMEA President or a member of the Executive Committee.

KMEA President

The KMEA President is responsible for investigation and resolving all reported complaints and allegations concerning violations and, at his/her discretion, shall advise the KMEA Executive Committee and/or Board.

Accounting and Auditing Matters

The KMEA Executive Committee shall address and investigate concerns or complaints regarding corporate accounting practices, internal controls or auditing.

Whistleblower Policy (cont.)
Kansas Music Educators Association

Acting in Good Faith

Anyone filing a complaint concerning violation or suspected violation must be acting in good faith and have reasonable grounds for believing the information disclosed indicates a violation. Any allegations that prove not to be substantiated and which prove to have been made maliciously or knowingly to be false will be viewed as a serious disciplinary offence.

Confidentiality

Violations or suspected violations may be submitted on a confidential basis by the complainant. Reports of violations or suspected violations will be kept confidential to the extent possible, consistent with the need to conduct an adequate investigation.

Handling of Reported Violations

The KMEA President will notify the sender and acknowledge receipt of the reported violation or suspected violation within seven days. All reports will be promptly investigated and appropriate corrective action will be taken if warranted by the investigation.