**CNAfME Chapter Report**

**Month, Day, Year**

**University/College, City, KS.**

|  |  |  |
| --- | --- | --- |
| **CHAPTER REPRESENTATIVES** | | |
| **Name** | **Title** | **Contact Information** |
|  | Chapter Advisor |  |
|  | Chapter President |  |
|  | Vice President |  |
|  | Secretary |  |
|  | Treasurer |  |
|  | Other Officers |  |

*Elections for the 2017 Chapter Representatives occurred on \_\_\_\_\_.*

*The 2018 Chapter Representative Elections are scheduled to be held on \_\_\_.*

|  |  |
| --- | --- |
| **CHAPTER STATISTICS** | |
| **Category** | **Statistics** |
| Number of Members in Chapter |  |
| Number of Active Members |  |
| Number of KCOMTEPS Participants |  |
| Number of KMEA ISW Participants |  |

**MEMBERSHIP and RECRUITMENT**

How do your current numbers compare to years past?

Is your chapter growing or shrinking?

What types of membership drives or recruitment activities do you host or participate in? What is your retention like?

**FUNDRAISING**

How much did you fundraise last year?

What types of fundraisers do you host or participate in?

How effective have they been?

What are your fundraising plans for the upcoming year?

**CHAPTER MEETINGS**

How often do you have them?

Do you have an attendance policy, is there food/games/merriment?

How long do they last?

Who runs them?

How involved is your chapter advisor?

**PROFESSIONAL DEVELOPMENT**

What professional development events do you attend?

Do you host any?

What kind of turn out do you have for said events?

**TRI-M**

If you have no affiliation with a Tri-M chapter, please state “Our school currently has no affiliation with Tri-M.

**Future Chapter Plans**

Let us know what you have planned for the future!

*\*Use these questions as guidelines for your answers. Please delete the questions before submitting your final report.*

*\*\*Please return as a .doc or .docx file, not a PDF*