

## **CONSTITUTION**

### **PREAMBLE**

It is our desire to enjoy the associations, to share the responsibilities, and to increase our interest and knowledge in all areas of music education through the National Association for Music Education.

### **ARTICLE I - Name and Affiliation**

- Section 1. This organization shall be known as the Kansas Collegiate Member Chapter of the National Association for Music Education, NAFME Collegiate.
- Section 2. This organization shall have affiliate relationship to the Kansas Music Educators Association.

### **ARTICLE II - Purpose**

It shall be the purpose of this organization to:

- a. Make available to members opportunities for professional development.
- b. Acquaint students with the privileges and responsibilities of the music education profession.
- c. Provide for its members opportunities to become acquainted with leaders in the music education profession as gained from participation in programs and demonstrations, discussions, and performing groups planned by this organization.
- d. Provide opportunity for contacts with individual NAFME student members of this and other states.

### **ARTICLE III - Membership**

- Section 1. Membership shall consist of all registered Kansas NAFME Collegiate chapters and their members.
- Section 2. Any student chapter member, upon complying with the registration requirements, may attend the conventions of the NAFME-National and Division, and the federated state association, with all the rights and privileges of active membership except those of voting or holding office. He/she may participate in activities carried on by the NAFME Collegiate Member Chapters, its divisions and federated state associations, in connection with conventions and other meetings.

Section 3. Each member will receive the state student NAFME publications.

#### **ARTICLE IV - Officers**

Section 1. The offices of this organization shall be President, Vice-President, and Secretary.

Section 2. The offices of President and Vice-President shall be filled by election. The Secretary shall be appointed by the President. The appointment shall be made before the first meeting of the KMEA Board of Directors following the In-Service Workshop.

Section 3. Any candidate for office shall have been member of his/her local student chapter for at least one full semester (or quarter) prior to his/her nomination. A candidate may run for state office without serving as a chapter officer, but must have some type of collegiate leadership experience at least one semester prior to his/her nomination.

Section 4. Officers must be registered university students during their term in office. Student teaching during term in office is permitted.

Section 5. Each officer shall assume his/her office on **March 1<sup>st</sup>** and serve for a term of one year.

Section 6. In case a vacancy occurs in the office of President, the Vice-President shall assume the duties of that office for the remainder of the term of office. The vacancy in the office of Vice-President, (at this time or any time), would then be filled by the candidate with the next highest number of votes from the election of the previous NAFME Collegiate business meeting. Upon notification, he/she would assume office for the remainder of the term. In the event that there are no other candidates (whether no one else ran for office or no candidates accept the nomination to fill the Vice-President office), the president shall appoint a qualified member to fill the office of Vice-President for the remainder of the term. In case a vacancy occurs in the office of Secretary the current President shall follow the procedure at Article IV, Section 2.

Section 7. These officers shall be considered the State NAFME Collegiate Executive Council.

#### **ARTICLE V - Duties of Officers**

Section 1. It is the duty of the President to represent the organization, uphold the principles of the constitution, organize regular business meetings of the State Executive

Council and preside at those meetings, oversee nominations and elections for new officers, appoint committees subject to the approval of the State Board, encourage NAFME Collegiate communications, report the chapter activities for publication in district, regional, state, and/or national periodicals, and attend all meetings of the KMEA Board of Directors.

Section 2. It is the duty of the Vice-President to preside in the absence of the President, assist the other officers in planning activities, attend KMEA Board meetings at the request of the President, and chair any meeting as requested by the President.

Section 3. It is the duty of the Secretary to keep accurate records of meetings and business, collect and store chapter reports for each state board meeting held, keep current roll of student chapters, and keep in touch with members of this chapter and other chapters. Also, he/she is to be responsible for the collection of any monies of the organization and their record.

#### **ARTICLE VI - Elections**

Section 1. Election of officers shall be held during the annual NAFME Collegiate luncheon during the In-Service Workshop. For students not attending the luncheon, ballots will be provided at the registration table of the In-Service Workshop.

Section 2. Nomination/application forms for the offices of President and Vice-President will be mailed to all chapters and be available online. Applications for the offices of President and Vice-President must be postmarked by February 1<sup>st</sup> (or February 2<sup>nd</sup> if it is a Sunday) and sent to the current President. Those applying for offices must meet officer qualifications as stated in Article 4 and complete application as determined by President.

Section 4. Any student registered in NAFME Collegiate and present at the KMEA In-Service Workshop is qualified to cast one vote for each office.

Section 5. Elections shall be by private ballot.

Section 6. To be elected, a candidate must receive a simple majority of the vote cast for that office.

Section 7. In the event that no candidate runs for the office of President, the candidate for Vice-President who receives the most votes will become President. In the event that no candidate runs for the office of Vice-President, the runner-up candidate for President will become Vice-President.

### **ARTICLE VII - Recall**

- Section 1. All officers are subject to recall by a signed petition of at least 30% of the registered local NAFME Collegiate chapters.
- Section 2. Should a recall election occur, Article IV, Sections 4 and 5 will still apply.

### **ARTICLE VIII - Executive Council**

- Section 1. Management of this organization shall be vested in the State Executive Council responsible to the entire membership to uphold this constitution.
- Section 2. This Council shall consist of the officers of the organization and the advisor as an ex-officio member.
- Section 3. It shall have the power to make necessary decisions in all matters not specifically acted upon by the group.
- Section 4. It shall meet at least once between regular meetings of the entire organization and plan future activities.

### **ARTICLE IX - State Board**

- Section 1. The State Board shall consist of one representative from each active chapter and the Executive Council.
- Section 2. The Vice-President, Secretary, and all chapter representatives shall receive one vote. The President does not receive a vote.

### **ARTICLE X - Meetings**

- Section 1. There shall be at least three regular board meetings of this organization per year.
- Section 2. Special meetings may be called at any other time as determined by the President and/or advisor.
- Section 3. Advance notice of at least two weeks will be sent to all student chapters in the state for meetings.
- Section 4. Robert's Rules of Order, Revised, shall serve as a basis for parliamentary procedure.

Section 5. A quorum shall consist of all chapter representatives present at the board meeting.

#### **ARTICLE XI - Sponsor**

Section 1. There shall be a faculty advisor appointed by the KMEA President who shall be a member ex-officio of the Executive Council.

#### **ARTICLE XII - Amendments**

Section 1. This constitution may be amended by a two-thirds (2/3) majority vote of this in attendance at a NAFME Collegiate board meeting. Any amendments moved and accepted shall not become binding until ratified at the In-Service Workshop.

Section 2. All chapters shall receive advance notice of the proposed amendment at least two weeks before the meeting.

Section 3. This Constitution shall be amended at least once every two years, during even-numbered years. Revisions shall be voted on by members during the In-Service Workshop.

Section 4. Constitution Revised October 30, 2014.